

Board Minutes: April 13th, 2021

Present: Mary Jane Plummer, Dave Dewey, Ann Zieno, Nancy Hornung, Sue Ruestow, Pat Smith, Beth Paine

Absent: Ken Howard

Meeting called to order at 4:36 p.m.

Minutes:

Motion by Dave Dewey to accept the minutes of the March 9th meeting. Second by Pat Smith; motion carried.

Correspondence:

We received notification from Four County Library System that we need to renew our E-Rate Consortium agreement that allows them to procure our internet access and automation equipment.

Sarah Fredette received confirmation that the library will be receiving two grants from the O'Connor Foundation. The approved grants are for \$500 for purchasing and distributing Pre-K Library kits to the Sidney HeadStart Program, and \$1,000 for Story Time supplies.

The Sidney School District sent us notification that the yearly budget presentations will be on May 4th. Marcie Gifford and Beth will be attending via Zoom to present the proposed 2021-2022 library budget.

Personnel:

We have been unable to fill the Weekend Cleaner position, but will continue posting until a suitable replacement can be found.

Sarah Fredette is currently scheduled for approximately 10 hours per week at the Circulation Desk. She is taking on many new projects and Beth would like to cut Sarah's desk time so that she has enough hours to accomplish these goals. Beth is considering having Lauren Womelsdorf take over those hours, which would make the position competitive requiring a Civil Service exam.

Ethan Moodley was terminated on March 23rd due to continuing attendance issues. He will not be replaced at this time.

Financial:

Check numbers 12220-12250 were reviewed.

Dave Dewey made a motion to accept the gift of \$74.79 from the Friends of the Libraries and the donation of \$100 from the VFW of Sidney. Second by Sue Ruestow; motion carried.

Sue Ruestow made a motion to accept the Board Claims in the amount of \$8,595.78; second from Nancy Hornung. Motion carried.

Dave Dewey made a motion to accept the Jess Howes Building Supply grounds maintenance contract at \$80/month for lawn maintenance at the Sidney Center Branch Library; second by Sue Ruestow. Motion carried.

Building & Grounds:

The new digital sign has been having some issues with remaining lit up. Beth contacted DCLED Signs about the problem and they sent a technician out to fix it. He was able to get the sign lit up again, but the transmitter and

receiver are not communicating, so no changes can be made. DCLED Signs is sending parts to an electrician to fix the problem.

The office copier has been having problems for over a year and the technician from Delaware Business Solutions (DBS) came to service it, but it did not seem to help. Beth requested quotes for a new copier, and EBE is offering a newer model lease with service included for \$93.76/month vs \$107.10/month quote from DBS.

Unfinished Business:

We received the documents for the Masonville Branch Library building and property transfer, and the documents are correct this time. The question has come up as to whether just Beth should sign, or if Mary Jane Plummer should sign as the Board President. Beth will contact Coughlin & Gerhart to clarify before signing and sending them back for filing.

New Business:

None.

Friends of the Libraries:

The Friends of the Libraries brought in cookies for the staff to celebrate National Library Week.

Other:

Patron statistics remain steady for the branch libraries, but Sidney is seeing a slow and steady increase in patron visits. The back door being open is going well with very few issues.

Rick Bunting's One Swamp, Many Stories online presentation exceeded our expectations with all 100 slots filled, so Beth scheduled a second virtual presentation, which had 71 attendees.

Beth is attending an online course through Cornell University, NYS Citizen Public Health Leader Training Program.

Steve Bachman from Four County Library System has informed the Directors that there is a bill being introduced and voted on in the Senate called Building Back Libraries. NY State is projected to receive \$300 million over 3 years.

Steve from Four County Library System also let us know that there will be Bullet Aid available from our local NY State government officials. Beth has submitted letters requesting aid to these officials.

There has been one submitted quote to do the stonework around the new digital sign. This has also been sent to the Sidney Community Foundation for approval. Beth is unsure of when this work will actually take place and is planning to meet with Jeff Bagley from the Foundation this week.

There have still been no petitions submitted to the Sidney School District for the open Library Board Trustee position that will be vacant when Mary Jane's term is up on June 30th. Petitions are due by April 19th.

Motion to adjourn at 5:14 pm by Dave Dewey; second by Ann Zieno. Motion carried.