Board Minutes: February 8th, 2022

Present: Dave Dewey, Sue Ruestow, Ann Zieno, Pat Smith, Lisa Sellen, Ken Howard, Nancy Hornung, Beth Paine

Also attending: Marcie Gifford, Duane Shoen from Insero & Co.

Meeting called to order at 4:32 p.m.

Minutes:

Motion by Sue Ruestow to accept the minutes of the January 11th meeting. Second by Pat Smith; motion carried.

Correspondence:

Letter from library patron Robert W. Dann.

Audit Report:

2020-2021 audit presentation by Duane Shoen from Insero & Co. Ken Howard made a motion to accept the audit as presented. Second by Lisa Sellen; motion carried.

Public Comment from the Floor:

Mary Jane Plummer presented plans from the Sidney Historical Association to install a wrought iron fence around the Pioneer Cemetery adjacent to the Sidney Library. A drawing outline was included.

Personnel:

We have been unable to find a qualified Technology Library Clerk so Beth asked Cassandra Hunter if she might be willing to take on the technology part of the position. Cassandra agreed, so Beth will be listing for a part-time library clerk to cover the needed Circulation Desk hours.

A weekend cleaner had been hired but he resigned due to a conflict of interest with his full-time job. We are relisting the position.

Financial:

Check numbers 12542-12573 were reviewed. Sue Ruestow noted that check #12568 was missing.

Sue Ruestow made a motion to accept the Board Claims in the amount of $15,0016.02. Second by Pat Smith; motion carried.

Ann Zieno made a motion to accept the Public Computing Center Claims in the amount of $602.89. Second by Ken Howard; motion carried.

Building & Grounds:

Gene Polasik replaced bulbs and ballasts at the Sidney Library.

C&H Heating and Cooling did their quarterly service inspection at Sidney.

Unfinished Business:

Beth is still waiting on the completed deed paperwork for the transfer of the Masonville Library property and building from Kathy Lent to the Sidney Memorial Public Library.

New Business:

Sue Ruestow made a motion not to exceed the tax cap. Second by Nancy Hornung. Motion carried.

Ann Zieno made a motion to accept the 2022-2023 Library Budget Proposal as presented. Second by Pat Smith; motion carried.

Beth submitted a proposed change to the Quarantine Leave Policy. She will resubmit for the second reading with suggested changes at the March Board Meeting.

Friends of the Libraries:

The Friends of the Libraries had their Annual Meeting on February 2nd. Their new officers are: President – Denise McCabe Edwards; Vice President – Pat Seibert; Secretary – Pam Gilbert; Treasurer – Pat Howard.

Other:

Lisa Sellen made a motion to accept the 2021 Sidney Memorial Public Library Annual Report as presented for submission to New York State. Second by Nancy Hornung; motion carried.

AARP will not be using the Smart Community Room this year for their tax help program. There is information at the Circulation Desk for anyone asking that refers them to Chenango and Otsego county tax help providers.

Monthly Genealogy open hours started January 20th but there were no attendees. This will continue on the third Thursday of every month from 9:30 am – 11:00 am.

Michelle Maggio has started doing Tech Open Hours at the Masonville Branch Library the 1st Saturday of each month from 12:00-1:00 pm, and the 1st and 3rd Tuesdays from 5:00-6:00 pm. Reservations are required.

Tech Open Hours will start at the Sidney Library in March with Cassandra Hunter as discussed by the Board.

Sue Ruestow made a motion to stop adding a postage fee to patrons that are mailed overdue, lost, or damaged notices in the mail. Second by Ann Zieno; motion carried.

Four County Library System delivered and installed four new staff computers to the Sidney Library on January 24th.

We have started having art exhibits in the Smart Community Room again beginning February 1st. Our exhibitors for February and March are our own staff members, Keiko Howard, Tamme DeMulder, Joyce Neal, and Connie Snow.

Motion to adjourn at 6:10 pm by Ken Howard; second by Lisa Sellen. Motion carried.