

Board Minutes: July 12th, 2022

Present: Dave Dewey, Sue Ruestow, Pat Smith, Mary Jane Plummer, Nancy Hornung, Ann Zieno, Beth Paine

Absent: Emelinda Gronwall, Lisa Sellen

Meeting called to order at 4:33 p.m.

Slate of Board of Trustees Officers presented by Ann Zieno, head of the nominating committee.

- Dave Dewey, President
- Sue Ruestow, Vice President
- Ann Zieno, Secretary
- Beth Paine, Treasurer

Motion made by Dave Dewey; second by Pat Smith. All Board Members voted to accept the slate of officers as presented. Motion carried.

Minutes:

Motion by Sue Ruestow to accept the minutes of the June 14th and June 30th meeting. Second by Nancy Hornung; motion carried.

Correspondence:

We received the resignation letter of Lisa Sellen resigning from her term as Board Trustee effective immediately. Nancy Hornung made a motion to place Emelinda Gronwall in the open Board Trustee position to complete the remainder of the term left open by the resignation of Lisa Sellen, term ending 6/30/26. Second by Sue Ruestow; motion carried.

We received a letter from the NY State Department of Labor stating that they have rescinded their approval of the unemployment claim submitted by Loretta Cable.

Public Comments:

Sidney Center residents Daryl Loker and Mary Perricone voiced their concern at the announcement of the Sidney Center Branch Library. Mr. Loker is a member of the Sidney Center Historical Society and requested that all documents regarding the history of Sidney Center be donated to the Historical Society. Beth stated that all items pertaining to the history of the town would be carefully boxed up and she would contact Mr. Loker directly when the items were ready to be picked up. The sign outside of the Sidney Center Library will be given to the Sidney Center Improvement Group.

Personnel:

Susan Fairchild is resigning as Part-time Branch Library Clerk in Sidney Center effective 7/31/22.

Branches Manager Suzanne Patrick will be transferring to the Masonville Branch Library effective 9/1/22.

Connie Snow will no longer be running Children's programs after the end of the Summer Reading Program on August 19th. Monica Gatto will be taking over Children's Programming on September 8th, 2022.

The new schedule in Masonville will be:

Tuesdays – 3:30-7:00 pm

Wednesdays – 10:00 am-2:00 pm/3:30-7:00 pm

Thursdays – 10:00 am- 2:00 pm

Fridays – 1:00-5:00 pm

Saturdays – 10:00 am-2:00 pm

Financial:

Check numbers 12707-12762 were reviewed.

Pat Smith made a motion to accept the Board Claims in the amount of \$16,583.89. Second by Mary Jane Plummer; motion carried.

Coughlin & Gerhart credited our account for the duplicate charge for filing the Masonville Branch Library deeds.

Building & Grounds:

S&S Landscaping have been contacted again due to the Yew Shrubs at the entrance of Vartuli Gardens are leaning again. We are waiting to hear back.

More trees had fallen on the Masonville Branch Library roof after the storm on July 1st. Fairway Lawns removed those trees on July 6th. There was no damage to the roof.

Kelly Asphalt resealed and repainted the Sidney Library parking lot. They did not fill the cracks.

Beth contacted Abby with Sidney Center Rentals regarding the lease for the Sidney Center Branch Library to inform them that we are terminating our lease but would like to stay through August. She stated we could stay through that time and continue to pay the usual \$400 for the month of August.

Unfinished Business:

We still have not received a quote from S&S Landscaping for the tree removal needed in Masonville. Beth will expand her search for other possible tree removal services to do the job.

Sue Ruestow made a motion to accept the revised Collection Development Policy and the Reconsideration of Library Materials Form. Second by Mary Jane Plummer; motion carried.

New Business:

Beth reported that the color printing price had not changed in almost 15 years and that many libraries in the Four County Library System are currently charging \$.75 per page. Ann Zieno made a motion to increase color printing to \$.75/page and leave B&W prints at \$.25/page. Second by Nancy Hornung; motion carried.

Beth brought up the subject of whether the library should completely follow the Sidney School District Inclement Weather policy beyond just morning delays and closures. It was decided to leave this to the discretion of the Director.

Pat Smith made a motion to accept the revised Patron Code of Conduct; second by Sue Ruestow. Motion carried.

Beth reported that many libraries in the Four County Library System currently allow their patrons to check out 5 DVD's at a time and she would like to implement that at the Sidney libraries. All Board members agreed that this was an acceptable change to the current policy of only 3 DVD's allowed for checkout. Effective 7/15/22.

Friends of the Libraries:

None.

Other:

Sidney's average daily patron count remains steady at approximately 85/day, not counting Sundays. We are closed on Sundays July through Labor Day.

Amphenol will be adding more documents and binders to the Swiss Room and are purchasing two cabinets to house these additional documents.

We are ordering a cover for the outside outlet near the back door.

The piano in the Community Room was serviced on July 7th.

James Cook was banned from the Sidney Libraries for a period of 6 months due to multiple violations of the Patron Code of Conduct on July 5th. Beth sent mail notifications to Mr. Cook and to the Sidney Police Department on July 6th.

Spectrum upgraded the internet at the Masonville Branch Library on July 5th.

All of our live classes and programs continue to do very well, with the majority of them full or close to capacity.

The Summer Reading Program kick-off is scheduled for Friday, July 8th from 4:00-6:00, with crafts and games and then a virtual presentation from the Virtual Aquarium Show and Reptile Den. ON July 26th is Didgeridoo Down Under. August 1st through the 4th at 6:00 will be the Traveling Lantern's "Camp Ocean" in the Community Room. Our finale will be Tuesday, August 16th with the Robert Roger's Puppet Company's "Finnie's Ocean Treasure". We currently have 68 children signed up for the reading program.

Beth brought up the possibility of creating Little Free Libraries in Sidney Center. She will look into this further and report at the August meeting.

Beth has done an interview with WCDO and will be interviewed by the Walton Reporter regarding the closure of the Sidney Center Branch Library.

Motion to adjourn at 5:48 pm by Sue Ruestow; second by Mary Jane Plummer. Motion carried.