

Board Minutes: June 14th, 2022

Present: Dave Dewey, Sue Ruestow, Pat Smith, Lisa Sellen, Nancy Hornung, Ann Zieno

Absent: Ken Howard

Meeting called to order at 4:32 p.m.

Executive session called at 4:33 p.m. by Sue Ruestow. Second by Pat Smith; motion carried.

Motion made by Pat Smith to leave executive session at 5:12 p.m. Second by Lisa Sellen; motion carried.

Beth Paine joined the meeting at 5:12 p.m.

Minutes:

Motion by Pat Smith to accept the minutes of the May 10th meeting. Second by Sue Ruestow; motion carried.

Correspondence:

We received notification from Excellus Blue Cross Blue Shield that they are asking for approval from NY State to increase their premium for health insurance in 2023 by 14.93%.

Personnel:

We have hired Joseph Kollgaard as Weekend Cleaner, Sue Weibel as part-time Library Clerk, and Hailey VanBlarcom and Layla Rollins as Library Pages. Nancy Hornung made a motion to approve all new employees. Second by Pat Smith; motion carried.

Another staff member was out due to COVID.

Financial:

Check numbers 12675-12706 were reviewed.

Sue Ruestow made a motion to accept the \$273.06 gift from the Friends of the Libraries for the Summer Reading Program. Second by Lisa Sellen; motion carried.

Nancy Hornung made a motion to accept the Board Claims in the amount of \$8,424. Second by Ann Zieno; motion carried.

The 2022-2023 Library Budget was passed with a vote of 163-26. Mary Jane Plummer was elected as the new Board Trustee through write-in votes. She will fill the vacancy left by the expiration of term for Ken Howard.

Building & Grounds:

The projector in the Community Room has been having noise and connectivity issues. We have contacted AV Sound to evaluate the system and repair if needed.

Fairway Lawns did a one-time weeding and mulching at the Sidney Library for \$1200.

The toilet seat at Sidney Center was repaired.

The flag at the Sidney Library was replaced for Memorial Day.

Beth contacted DCLED Signs regarding issues with the community digital sign.

The Sidney Center Branch library lost power briefly on 5/18/22.

The Sidney Library was without water during the afternoons of 6/3 and 6/18 due to the Village of Sidney crew working on Main Street by the bridge.

Unfinished Business:

S&S Landscaping stabilized the yew shrubs by the arbor in the Vartuli Garden. We are still waiting on tree removal quotes for the removal of two leaning trees at Masonville.

Sue Ruestow made a motion to accept the revised Meeting Room Policy. Second by Pat Smith; motion carried.

New Business:

Lisa Sellen made a motion to accept the revised Quarantine Leave Policy without a second reading, to be renamed the Quarantine and Isolation Leave Policy. Second by Sue Ruestow; motion carried.

Beth presented a revised Collection Development and a new Patron Request for Reconsideration of Materials form to be discussed at the July meeting.

Beth brought updated statistics regarding the costs of running the branches, including the increase in the rent and service contract for the Sidney Center Branch, as well as patron and circulation statistics. Further discussion regarding the future of the branch libraries was tabled until the June 30th board meeting so that the community can take part in the discussion. This meeting will be publicized in the Walton Reporter and online.

Sue Ruestow made a motion to accept the proposal from Kelly Asphalt for resealing, hot crack sealer, and repainting the Sidney Library parking lot for \$3,106.08. Second by Pat Smith; motion carried.

Beth submitted the Sidney Library's Intent to Apply letter to the Four County Library System for the 2022 NY State Construction Grant requesting funding for the replacement of the HVAC unit that is on the roof of the center section of the library.

Friends of the Libraries:

The Friends of the Libraries approved our request for \$200 to fund the Summer Reading Program finale random drawing prizes. Children must complete the program to be entered in the drawing.

Other:

Sidney's average daily patron count remains steady at approximately 85/day, not counting Sundays. Sunday visits have dropped to an average of 10 patrons. We will be closed on Sundays July through Labor Day.

Beth ordered a Dremel 3-D printer with the funds received from Assemblyman Angelino. She is hoping to have this and the VR Headsets also purchased with these funds ready for use with the Teens during the Summer Reading Program.

The Sidney Library has received a new Telehealth kit from Four County Library System that was funded from grant money received from the South Central Regional Library Council. The kit includes a Dell Chromebook, Chromebook case, TechSoup HotSpot, TechSoup HotSpot service plan, a mouse, and a Logitech headset and is priced at \$499.68. Should we decide to continue allowing patrons to check these out past the first year, the library will be required to cover the \$120/year cost for the hotspot service plan.

The Summer Reading Program kickoff will be on Friday, July 8th at 4:00 pm. We will have Crafts and Games from 4:00-5:00, followed by a Virtual Aquarium Show and Reptile Den at 5:00. We will host Didgeridoo Down Under on July 26th at 6:00 pm, Traveling Lantern Theatre's Camp Ocean showing August 1st-4th at 6:00 pm, and the finale will be August 16th with the Robert Rogers Puppet Company. The Delhi Rotary will be donating books for children who fill out a form and submit it to the library. The Rotary will then purchase and personalize a book for each child and bring them to the library for the kids to pick up by August 19th.

Beth will be working on the library's 5-year plan as it expires at the end of 2022.

Beth stated that a staff member had asked her whether our weather policy should match the Sidney Schools exactly, such as when the school cancels all after school activities due to weather, should the library also close early. This discussion is tabled until the July Board meeting.

Motion to adjourn at 6:16 pm by Lisa Sellen; second by Sue Ruestow. Motion carried.