

Board Minutes: October 11th, 2022

Present: Dave Dewey, Sue Ruestow, Mary Jane Plummer, Emelinda Gronwall, Pat Smith, Ann Zieno, Beth Paine

Absent: Nancy Hornung

Meeting called to order at 4:32 p.m.

Minutes:

Motion by Pat Smith to accept the minutes of the September 13th meeting. Second by Emelinda Gronwall; motion carried.

Correspondence:

We received a letter from a patron who stated that during her visit on September 20th, she was hit in the right shoulder by the ladies' room door as she entered the bathroom. Beth has asked Ray to lighten the tension on all of the bathroom doors in the library. Beth has also contacted Four County Library System to find out if any further work would be required to make the doors ADA compliant

Personnel:

The Weekend Cleaner, Joseph Kollgaard, will be returning to work on October 15th with the required medical release from his doctor.

Beth brought up the fact that staff who have been with the library 15 years or more do not receive any further benefit in relation to vacation time. She also mentioned a possible change to sick time. She will write up an official proposal for the November meeting.

Financial:

Check numbers 12811-12842 were reviewed.

Sue Ruestow made a motion to accept the Board Claims in the amount of \$6,314.26. Mary Jane Plummer second; motion carried.

Building & Grounds:

The flat roof section at the Sidney Library continues to have leaks whenever there is a significant amount of rain. Newbauer's assessed the roof on October 7th and will get back to us with possible solutions for the repair.

The 2021-2022 NY State Construction Grant for the Masonville Branch parking lot was approved in the amount of \$19,599. Bidding for the project will take place in April of 2023.

Beth reported that she had submitted the paperwork with the state to apply for a 90%/10% match, instead of the usual 75%/25%, for the Sidney HVAC 2022-2023 NY State Construction Grant.

C&H Cooling and Heating did their quarterly maintenance check.

Unfinished Business:

None.

New Business:

Beth presented the new Employee Review policy for the first reading.

Beth contacted the Sidney Center Fire District requesting permission to place a Little Free Library on their property at the intersection of County Route 23 and County Route 35. This was approved and we were also offered the location of the front porch of the Fire Hall. It was agreed that the porch would be the best location.

Friends of the Libraries:

There was an issue with the Friends of the Libraries movie on Sunday, 9/25. The movie had been checked out and was due back before the showing, but because it was returned in Afton, and Afton only has one pick up per week for ILL, the movie was not here. Signs were placed in the library apologizing for the mistake, as well as on Facebook and our digital sign. It was decided to have the Friends purchase copies of all movies and if the Sidney Library already owns it, the second copy will go to the Masonville Branch.

The Friends of the Libraries Grand Book Sale will be held on Thursday, 10/20 from 5:00-8:00 pm; Friday, 10/21 from 9:30 am-5:00 pm; and Saturday, 10/22 from 10:00 am-1:00 pm.

Other:

Sidney's average daily patron count has dropped to 80 for Monday-Friday, and averaging only 3 patrons after 7:00 pm. Sundays are averaging 24. Beth will continue to track the statistics and discuss possibly changing closing time accordingly.

Due to the fact that we have gone fine free, our annual Food for Fines program will not be possible. There is a program called the Great Give Back that libraries all over the country take part in and Beth would like to join in with something that would benefit the community. Several Board members said they would contact local groups to see if they would be interested in joining the library in this venture.

The new Tween program is doing well, with 17 participants during the first few weeks.

Monica Gatto is doing very well with the Baby-2nd grade programs, with an increase in Story Time attendance. She will begin her visits to Tri-Town Nursery School, Cullman Center, and Sidney Headstart within the next few weeks. She will also start virtual Story Time for Unadilla Headstart via Zoom. She also hosted the annual Gilbertsville-Mount Upton Summer Reading Rewards program on 10/4 for students in that district who completed the Summer Reading Program.

Multiple staff members were out due to COVID between 10/1 and 10/6.

Motion to adjourn at 5:13 pm by Pat Smith; second by Emelinda Gronwall. Motion carried.