

Board Minutes: April 11<sup>th</sup>, 2023

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pat Smith, Mary Jane Plummer, Ann Zieno, Mary Grace Flaherty  
Meeting called to order at 4:30 p.m.

*Auditor's report:*

The annual audit report was presented by Insero & Co., CPA, LLP. There were no reported issues of concern. The motion to accept the auditor's report as presented was made by Sue Ruestow; second by Pat Smith; motion accepted.

*Minutes:*

Motion to accept the March 16<sup>th</sup> minutes by Mary Jane Plummer; second by Nancy Hornung; motion accepted.

*Correspondence:*

None.

*Personnel:*

Dawn has returned to work following a shoulder injury. Joyce will be out due to surgery.  
The board discussed applicants for the director position.

*Financial:*

The motion to accept gifts from the Friends of the Libraries in the amounts of \$200 (programming) and \$258.23 (summer reading program supplies) was made by Nancy Hornung; second by Emelinda Gronwall, motion carried.

Mary Grace is working with NBT to consolidate accounts (B. Theobald Memorial Savings #8002852845, Library Building Fund Checking #54054761 and Library Building Fund Money Market #80055397) and deposit into the NBT Money Market Account #80017045.

The board approved shifting \$99,999 in funds from the Community Bank Savings account to open a 13-month Certificate of Deposit at Community Bank. Motion by Pat Smith; second by Ann Zieno, motion accepted.

Check numbers 12993-13013 were reviewed.

Sue Ruestow made a motion to accept the Board Claims in the amount of \$8051.88. Emelinda Gronwall second; motion carried.

Budget transfers included: \$4400 from L7410.453-2 (Rental, Branches) to L7410.450-21 (Electricity-Main); \$400 from L9060.80 (Medical Insurance) to L7410.431-1 (Telephone-Main); \$800 from L9060.80 (Medical Insurance) to L7410.434 (Publicity); \$2500 from L9060.80 (Medical Insurance) to L7410.435 (Travel); \$3000 from L9060.80 (Medical Insurance) to L7410.437 (Professional Services). Total of general transfers: \$11,100.00. Motion to accept transfers by Mary Jane Plummer; second by Pat Smith; motion approved.

*Building & Grounds:*

The boiler at the Sidney Library is leaking; we are having it looked at.

Bids for the Sidney and Masonville parking lots will be presented by Principle Engineering at the May 2 board meeting.

The Sidney Shade Tree Commission will be planting a tree to honor Mary Jane Plummer; this will be installed in the front area of the library.

*Unfinished Business:*

The spot for the Little Free Library (LFL) at Sidney Center has been determined (across the street from the fire building where it will be protected from the elements). We will reach out to the Boy Scouts to see if the construction of the LFL could be done as part of an Eagle Scout project.

*New Business:*

4CLS will be holding the annual dinner on June 5 at the Afton River Club. Registration details will follow.

*Friends of the Libraries:*

The large book sale will take place from 4/27-30. There were 64 attendees at the April movie.

*Other:*

The trustee training from 4CLS will take place on 4/18 from 5-6:30. The zoom meeting will be set up in the Community Room.

We have 3 candidates for the 3 open seats on the board.

Motion to go into Executive Session at 5:30 by Sue Ruestow; second by Pat Smith; accepted; Mary Grace was dismissed at 5:30. Motion to adjourn at 5:45pm by Sue Ruestow. Second by Mary Jane Plummer. Motion carried.

*Minutes approved May 2, 2023*