

Board Minutes: March 16th, 2023
(rescheduled from March 14th due to snow)

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Emelinda Gronwall (arrived at 3:15), Pat Smith, Mary Jane Plummer, Ann Zieno, Mary Grace Flaherty
Meeting called to order at 3:04 p.m.

Minutes:

Sue Ruestow made a motion to amend the minutes of the February 14th meeting to read the “Board authorized a continuation of Beth Paine’s medical and dental insurance through 2/22/23.” Second by Pat Smith; motion carried. Motion to accept the amended February 14th minutes by Mary Jane Plummer; second by Nancy Hornung; motion carried.

Correspondence:

We received notice from the Sidney Central School District that due to a decrease in valuation of the K-Mart building, there will be a reduction in the tax funds we receive for this year.

There have been three instances of complaints from patrons about being charged for damaged books; these were addressed by phone by Mary Grace.

Personnel:

Mary Jane Plummer moved to increase Ray Riopel’s pay rate to \$16.75/hour effective immediately, and to increase his rate to \$17/hour effective July 1, 2023. Second by Sue Ruestow; motion approved. We have hired Eric Schwarz for the part-time Weekend Cleaner position.

One of our students, Cassidy Gascon is resigning effective 6/30/23. After discussion, the Board advised that the library should not hire a replacement and continue with only two Library Pages, contrary to staff and interim director input.

Financial:

The Board authorized Mary Grace to consolidate NBT accounts (B. Theobald Memorial Savings #8002852845, Library Building Fund Checking #54054761 and Library Building Fund Money Market #80055397) and deposit into the NBT Money Market Account #80017045. Motion by MJ Plummer; Second by Sue Ruestow; motion carried.

Motion by Emelinda Gronwall to change the Henley funds (currently in the Community Savings Account), which are currently restricted to technology uses only to unrestricted. Second by Nancy Hornung; motion carried.

Check numbers 129644-12992 were reviewed.

MJ Plummer made a motion to accept the Board Claims in the amount of \$19,198.07. Pat Smith second; motion carried.

The budget committee met on 2/2/23.

Building & Grounds:

The boiler at the Sidney Library passed the biannual maintenance check.

There are currently 3 outstanding NYS construction projects (Sidney and Masonville parking lots, and the HVAC system). The board authorized Mary Grace to re-start the bidding process with Principle Engineering for the Sidney parking lot. Motion by Sue Ruestow, second by Mary Jane Plummer; motion carried.

We received notification from the O’Connor Foundation that we will receive \$5000 for the Sidney parking lot project; Mary Grace will send the required acceptance letter.

We will be ordering storage shelves in order to better organize the downstairs areas.

Unfinished Business:

Our patron count and circulation numbers decreased during the pandemic; we are monitoring to better understand the causes and effects.

Friends of the Libraries:

The large booksale will take place from 4/27-30.

Motion to adjourn at 4:24pm by Emelinda Gronwall. Second by Nancy Hornung. Motion carried.

Minutes approved April 11, 2023