

Board Minutes: June 13, 2023

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Mary Jane Plummer, Pat Smith, Ann Zieno, Mary Grace Flaherty
Meeting called to order at 4:31 p.m.

Motion to accept the May 2, 2023 minutes by Mary Jane Plummer, second by Nancy Hornung; motion accepted.
Motion to accept the May 16, 2023 minutes by Emelinda Gronwall, second by Sue Ruestow; motion accepted.

Correspondence:

We received an email from Kaima Nelson-Bowne with instructions on how to use the life insurance policy which she donated to the library. Mary Grace has contacted Rachel Wood from Northwestern Mutual to share the email with her; we are waiting to hear back. Mary Grace sent a thank you letter on behalf of the Sidney Library to Kaima and her husband in the Netherlands.

We heard from 4CLS that Assemblyman Angelino will be awarding the library bullet aid money in the amount of \$1250 sometime this summer; we can use it for materials, programs, building, etc.

Personnel:

The board approved employee bonuses at the May 16, 2023 meeting. Our policy for bonuses states employees must be in their positions for one year before they are eligible to receive a bonus. The board voted to make exceptions in the case of 2 p/t employees; their bonuses will be pro-rated based on the amount of time they have been employed. One employee will receive \$150 (they have been employed for 9 months), and the other will receive \$50 (they have been employed for 3 months). Motion by Sue Ruestow, second by Nancy Hornung; motion carried.

Motion to accept enrollment in Group Medicare for our eligible employee at the rate of \$409.04, to start in October. Motion by Sue Ruestow; second by Mary Jane Plummer, motion carried.

Motion to adjust pay rate of employee who was not eligible for position/title change to reflect Civil Service requirements. Motion by Sue Ruestow; second by Mary Jane Plummer, motion carried.

We have been receiving applications for the library page position which will be vacated due to resignation on June 30, 2023 by one of our current students. The board approved hiring a third student to maintain optimal staffing levels; motion by Sue Ruestow; second by Pat Smith, motion carried.

Financial:

The motion to accept the gift of \$497.39 for the Summer Reading program from the Friends of the Libraries was made by Nancy Hornung, second by Emelinda Gronwall; motion carried.

Check numbers 13041-13068 were reviewed.

We have received the remaining 15% tax check from the Sidney Central School District in the amount of \$80,185.16. From their correspondence: "This payment represents 15% of the library's 2022-2023 tax levy of \$577,610 minus assessor corrections totaling \$6,456.34."

Mary Jane Plummer made the motion to accept the Board claims in the amount of \$21,281.43; second by Sue Ruestow, motion accepted.

Building & Grounds:

The flat part of the roof leaked again in heavy rain on 6/2. We have called the roofers to replace the caulking around the HVAC system.

Advanced Fire Protection came for their annual inspection.

We determined the leak in the community room hallway was due to the hot water heater located in the ceiling there. We have purchased a new hot water heater, which will be installed by C&H Cooling & Heating.

Accessibility Solutions came to repair the elevator, after the doors wouldn't open and there was a burning smell. The problem is in the control panel; the unit has been fixed temporarily. We are working the Accessibility Solutions to obtain and replace the control panel.

Unfinished Business:

We are following up on the parking lot projects to find out about projected start dates.

Meeting adjourned at 5:37; motion by Sue Ruestow; second by Mary Jane Plummer. Motion carried.