

Board Minutes: October 12<sup>th</sup>, 2021

Present: Dave Dewey, Sue Ruestow, Ann Zieno, Nancy Hornung, Pat Smith, Beth Paine.

Absent: Ken Howard, Lisa Sellen

Meeting called to order at 4:32 p.m.

*Minutes:*

Motion by Sue Ruestow to accept the minutes of the September 14<sup>th</sup> meeting. Second by Nancy Hornung; motion carried.

*Correspondence:*

The Sidney Memorial Public Library received a confirmation from Four County Library System the NY State Construction Grant was approved for submission to the state. The initial award is \$19,599 towards the \$26,132 for paving the Masonville Branch Library parking lot.

*Personnel:*

The Children's Services/Library Clerk position has been listed and interviews will be scheduled soon.

There still have been no qualified applicants for the Weekend Cleaner position. We will continue to list the position until someone has been hired.

*Financial:*

Check numbers 12422-12451 were reviewed.

Pat Smith motioned to accept the \$100 donation from the Sidney VFW. Second by Sue Ruestow; motion carried.

Sue Ruestow made a motion to accept the Board Claims in the amount of \$10,516.67. Second by Ann Zieno; motion carried.

*Building & Grounds:*

Sue Ruestow made a motion to accept the \$500 proposal from Fairway Lawns for a one time weeding and trimming at the Sidney Library. Second by Pat Smith; motion carried.

The digital sign has been repaired. The invoice was forwarded to the Sidney Community Foundation.

*Unfinished Business:*

Coughlin & Gerhardt has confirmed that the paperwork for the Masonville Branch building and property transfer has been filed with the Delaware County Clerk and they will forward the deed to us as soon as it is received.

Sue Ruestow made a motion to accept the NY State Hero Act Airborne Infection Disease Exposure Prevention Plan as written. Second by Nancy Hornung; motion carried.

*New Business:*

Pat Smith made a motion to accept the quote from Jess Howes Building Supplies for \$480 (\$80/month for 6 months) for the snow removal and salting for the Sidney Center Branch Library for 2021-2022 winter season. Second by Nancy Hornung; motion carried.

Nancy Hornung made a motion to accept the renewal dental quote from Excellus Blue Cross Blue Shield for \$40.92/month. This is an increase of .91 per month per person. Second by Pat Smith; motion carried.

*Friends of the Libraries:*

The Friends of the Libraries have delivered the new bench for the Vartuli Garden. The paint will be stripped and it will be stained to match the new arbor.

*Other:*

The daily average for patrons visiting the Sidney Library remains at approximately 65/day. Sundays are averaging 5/day. If it remains this low, Beth may choose to close on Sundays for the winter months.

The Sidney Center Branch Library was closed on 9/25 and 10/2 due to staffing issues.

There were 56 participants for our Hybrid Lego club in September. Our two Minecraft clubs (in-person on Tuesdays & virtual Mondays) had 26 participants. Our Crafts and Creations program has been gaining attendance and in Sept we had 28 participants. The first week in October, the classes were full with the max of 8 per class, so the classes were divided into two time spots to accommodate more children. The first one being 3:00-3:45 and the second from 3:45-4:30. Teen Nights has had a total of 4 participants, but since Cassandra visited the high school, she is hoping for a better turnout soon.

The Annual Chamber of Commerce Awards Dinner was very well attended. A thank you was sent to Mary Jane Plummer for donating the funds so that staff and Board Trustees could attend at no cost to them. The awards are on display in the display cabinet in the front vestibule of the library.

Motion to adjourn at 5:02 by Sue Ruestow; second by Nancy Hornung. Motion carried.