

Board Minutes: September 12, 2023

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Mary Jane Plummer, Pat Smith, Pamela Gilbert, Patrick McGowan

Meeting called to order at 4:30 p.m.

Motion to accept the August 8th, 2023 minutes by Mary Jane Plummer; second by Emelinda Gronwall; motion accepted.

Motion to adjust the check numbers for the month of February #12964 - #12992 approved in the March 16, 2023 minutes by Pam Gilbert; second by Pat Smith; motion accepted.

Motion to adjust the check numbers for the month of June #13069 - #13126 approved in the June 28, 2023 minutes by Pam Gilbert; second by Sue Ruestow; motion accepted.

*Correspondence:*

Award letter from Assemblyman Joseph Angelino, 121<sup>st</sup> District, for the NY State construction project to replace our HVAC unit in the amount of \$172,845.

Updated quote for boiler replacement motor for boiler with \$459 additional amount. Board was updated.

Rotary Club inquiry letter offering to provide a Narcan dispenser. We discussed, but chose not to get the dispenser.

*Personnel:*

Staff Development Day and Staff recognition Day planning is underway.

Staff is taking Narcan training.

*Financial:*

\$250.55 from Friends of the Library for Summer Reading Programs gifts. Motion to accept by Sue Ruestow; Second by Pat Smith; Motion carried.

\$94.90 from Friends of the Library for a button maker machine. Motion to accept by Sue Ruestow; Second by Pat Smith; Motion carried.

Check numbers 13144 to 13175 were received. Mary Jane Plummer made the motion to accept the Board claims in the amount of \$9,433.63; Second by Sue Ruestow; motion approved.

Medicare reimbursement motion. Board will reimburse the Medicare Part B insurance premium when the employee becomes of age. Motion by Nancy Hornung; seconded by Pam Gilbert; motion carried.

Motion to approve the Inero & Co. quote for the audit of 2023 in the amount of \$11,700 and extend the filing date of the 990. Motion made by Sue Ruestow; seconded by Emelinda Gronwall.

Motion to approve the Sidney Memorial Public Library's acknowledgement of the little free library for Sidney  
*Building & Grounds:*

Getting bids for elevator maintenance contracts and elevator testing.

Flat Roof: NY State Construction grant submitted to replace flat roof at Sidney.

Working on outline for facilities plan. Five-year plan.

*Unfinished Business:*

Sidney and Masonville parking lot will be completed by the end of September.

HVAC project award received. Project will be put out to bid.

*New Business:*

*Friends of the Library:*

Back Door Book Sale is happening on an ongoing basis.

25<sup>th</sup> anniversary of the Smart Community Room – looking at fundraising ideas.

*Other:*

Refer to Director's Report.

Meeting adjourned at 6:32 PM; motion by Mary Jane Plummer; second by Sue Ruestow. Motion carried.

Submitted by Nancy Hornung.