

Board Minutes: October 10, 2023

Present: Dave Dewey, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Mary Jane Plummer, Pat Smith, Pamela Gilbert, Patrick McGowan

Meeting called to order by Dave Dewey at 4:35 p.m.

Motion to accept / correct – use “Pat’s” last name. Two corrections of Pat Smith for September 12th, 2023 minutes by Emelinda Gronwall; second by Pam Gilbert; motion accepted.

Correspondence:

Thank you note from Mary Grace Flaherty.

Thank you note from David Plummer.

Acknowledgement from Steve Bachman, Executive Director, 4CLS for 90/10 funding of roof construction project.

Two accident reports

- Library is required to maintain own sidewalks.

Outline of proposed Overdrive pricing

- Concerns from Board – discussion of pros & cons
- Emelinda Gronwall motioned to vote “No” on the digital content plan from Four County Library System; seconded by Mary Jane Plummer

Delaware County Personnel Office: Patrick McGowan’s civil services exam results and Certified Eligibility list

Facilities Plan – 2023-27

- Cassandra / Monica ongoing input into location and content of sensory panels to be funded by the Friends

Public Comment:

No public comment from the floor.

Legal:

NYS Pay Transparency law

Reviewed prevailing wage dispute with regard to the parking lot construction and found it was the fault of the Dept. of Labor

Personnel:

Monthly reporting for any staff – word document template

Calendar coordination – all events posted on public calendar

Backup system – identify people to do backup on calendar / website / social media - hard to implement / small staff

Financial:

Gifts: two from Friends: \$104.95, \$39.12; motion to accept by Pat Smith, seconded by Mary Jane Plummer, approved by all.

Receipts – OK

Standards – OK

Disbursements – OK

Board claims in the amount of \$10,830.40 – motion to approve by Pam Gilbert, seconded by Emelinda Gronwall; accepted by all.

Check numbers 13177 to 13204 were approved.

Contracts:

Elevator:

Notice of cancellation of Accessibility Solutions contract for the elevator effective 8/23/23.

Elevator contract review – tabled until November meeting.

Salting / Snow Removal:

Clark and Fairway Lawns submitted bids. Motion to accept Clark bid by Mary Jane Plummer, seconded by Pat Smith. Approved by all.

Tri-Town Development proposal for concrete irregularities – monitoring the situation for now; marked with orange paint.

Received bid from ETS for tree hazard abatement at Masonville; motion to approve by Pam Gilbert, seconded by Pat Smith, approved by all.

Renaming PCC – tabled

2 way signage – tabled

Ray performing touch up painting

Unfinished Business:

Elevator Maintenance contract

HVAC project award received. Project will be put out to bid in January.

New Business:

Friends of the Library:

Solicited input from Cassandra and Monica for sensory board / exploration wall for Children's area.

Other:

Refer to Director's Report.

Four boxes of independent books received as part of the Poulin Project.

Vote for Executive session. Mary Jane Plummer motioned, seconded by Pat Smith. Approved by all.

Vote to go out of Executive session. Mary Jane motioned, seconded by Pat Smith. Approved by all.

- No action needed.

Meeting adjourned at 6:41 PM; motion by Mary Jane Plummer; second by Pam Gilbert. Motion approved by all.

Submitted by Sue Ruestow.