

## **Board Minutes: April 8, 2025**

**Present:** Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Pat Smith, Mary Jane Plummer, Patrick McGowan  
Meeting called to order by Ann Zieno at 4:37 p.m.

Motion to accept the March 11, 2025 Board meeting minutes by Sue Ruestow, seconded by Mary Jane Plummer; motion carried.

### **Correspondence:**

April newsletter.

Painting quotes:

- Aiello - \$21,850
- Powell Home Improvements - \$15,965
- VanDusen - \$14,000

4CLS Automation agreement 2026 – 2028 - \$22,536 annually,

### **Financial:**

Gifts from Friends of the Libraries of \$54.97 for programming supplies and \$104.94 for Masonville Youth Summer Reading Programming supplies, motion to accept by Emelinda Gronwall, seconded by Pat Smith, motion carried.  
Gift from National Network of Libraries of Medicine grant of \$1093.70 (\$149.99, \$139.98, \$226.32, \$577.41) for technology and collections to enhance health information, motion to accept by Pam Gilbert, seconded by Sue Ruestow, motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$18,062.56. Motion to accept by Pam Gilbert, seconded by Emelinda Gronwall; motion carried.

Check numbers 13742 to 13770 were approved.

Established new CD for \$100k for 3 months at 4.15% at Wayne Bank.

Motion to accept the Annual Community Report for 2024 by Sue Ruestow, seconded by Mary Jane Plummer, motion carried.

### **Personnel:**

Staff performance reviews completed.

### **Buildings / Grounds:**

Submitted LED lighting replacement scope of work amendment to Division of Library Development for the Flat Roof construction project.

Motion to accept the interior / exterior painting work quote from VanDusen in the amount of \$14,000 by Pat Smith, seconded by Sue Ruestow; motion carried.

Shed – tabled until Pat can get more information.

Purchased baby changing station for Masonville.

Obtained quote from Howes Building Supplies for gardening blocks.

Requested quotes from vendors for donor sign for LED lawn sign

### **Programming:**

Nancy Wilcox is facilitating a Intro. to Sourdough program.

Ugly Duckling opera rescheduled to May.

**Unfinished Business:**

Complete HVAC replacement for NY State Construction Grant.  
Complete flat roof replacement for NY State Construction Grant.  
Painting project

**New Business:**

Painting project  
Completion of the flat roof project

**Friends of the Libraries:**

Meeting Agenda for 3/12/25.

**Other:**

Refer to Director's report.  
Need 2+ persons petitions to fill Library Board of Trustees vacancies.

Motion to adjourn made by Pam Gilbert at 6:03 PM, seconded by Emelinda Gronwall; motion carried.

Next meeting on May 13, 2025 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,  
Secretary