

Board Minutes: March 11, 2025

Present: Ann Zieno, Sue Ruestow, Nancy Hornung, Emelinda Gronwall, Pamela Gilbert, Mary Jane Plummer, Patrick McGowan

Meeting called to order by Ann Zieno at 4:30 p.m.

Opening of bids for the flat roof replacement project:

	Avolio Brothers, Inc.	C & H Cooling and Heating	S & H Mechanical
Bid # 1	\$55,400	\$40,069	\$35,800
Bid # 2	\$39,000	\$21,620	\$27,070
Total	\$99,400	<u>\$61,689</u>	\$67,870

Public Comment:

John Jones, Sidney Community Foundation. Discussion of landscaping base around bottom of library sign to acknowledge donors on base. We will investigate the cost and communicate with them.

Audit Presentation by Insero

Reviewed results of the audit

Motion to accept the February 11, 2025 Board meeting minutes with Pat Smith added to Present by Emelinda Gronwall, seconded by Pam Gilbert; motion carried.

Correspondence:

March newsletter.

NBT CD receipt - \$130K rollover on 5/28/25 at 3.9%.

NBT Money Market receipt

Construction Aid rulemaking changes

15-year allowance for resubmitting state aid funds for upgrades to prior construction projects by the state.

Quotes for interior painting.

Financial:

Gift from Friends of the Libraries of \$49.99 for Nintendo Switch game, motion to accept by Sue Ruestow, seconded by Emelinda Gronwall, motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$19,914.50. Motion to accept by Mary Jane Plummer, seconded by Pam Gilbert; motion carried.

Pat attending Executive Director's meeting in Delaware County.

Check numbers 13712 to 13741 were approved.

Transferred Repair Reserve Fund To separate Repair Reserve money market account at 2.5%.

Motion to approve Annual Report for 2024 by Sue Ruestow, seconded by Pam Gilbert, motion carried.

Emelinda Gronwall made motion to accept 2024 Audit by Insero, seconded by Pam Gilbert, motion carried.
Completed 2025 E-rate documentation.

Personnel:

Pam Gilbert made motion to close the library on 5/9/25 for a Staff Development Day, seconded by Mary Jane Plummer, motion carried.

Staff performance reviews in process.

Emelinda Gronwall made a motion to approve 4/11/25 as an after hours library workers' appreciation dinner, seconded by Sue Ruestow, motion carried.

Staff performance reviews in process.

Buildings / Grounds:

Pam Gilbert made a motion to approve the flat roof project award to Newbauer tentatively approved via email by Trustees, seconded by Sue Ruestow, motion carried.

Motion to approve the LED lighting replacement by Eastern Energy Solutions in the amount of \$9,933 as part of the funds unexpended from the Flat Roof project made by Pam Gilbert, seconded by Emelinda Gronwall, motion carried.

Contractor came in to fix the floor projector connection in the Community Room.

Programming:

Joyce Neal providing painting program.

Ugly Duckling opera on 3/26.

Goat Yoga

Unfinished Business:

Complete HVAC replacement for NY State Construction Grant.

Complete flat roof replacement for NY State Construction Grant.

New Business:

Painting project – interior.

Flat Roof Grant.

Friends of the Libraries:

Rescheduled meeting until 3/12/25.

Replenished Rainy Day Fund in the amount of \$200.

Other:

Refer to Director's report.

Motion to adjourn made by Mary Jane Plummer at 6:18 PM, seconded by Emelinda Gronwall; motion carried.

Next meeting on April 8, 2025 at 4:30 PM. Meeting to be held at the Masonville Branch of the Sidney Memorial Public Library.

Submitted by Nancy Hornung,
Secretary