

## **Board Minutes: May 13, 2025**

**Present:** Ann Zieno, Sue Ruestow, Nancy Hornung, Pamela Gilbert, Pat Smith, Mary Jane Plummer, Patrick McGowan

Meeting called to order by Ann Zieno at 4:31 p.m.

Motion to accept the April 8, 2025 Board meeting minutes by Pat Smith, seconded by Sue Ruestow; motion carried.

### **Correspondence:**

May newsletter.

Flood insurance renewal.

5/1/25 Directors Meeting; reviewed information.

### **Financial:**

Gifts from Friends of the Libraries of \$200 for Masonville video circuit, \$200.10 for Summer Reading books, \$156.62 for Summer Reading prizes; motion to accept by Pam Gilbert, seconded by Pat Smith, motion carried.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$60,912.70. Motion to accept by Sue Ruestow, seconded by Mary Jane Plummer; motion carried.

Established new CD for \$200k for 3 months at 4% at Wayne Bank.

Check numbers 13771 to 13797 were approved.

Motion to approve an EOY Library Board meeting for June, 30, 2025 at 2:30 pm made by Mary Jane Plummer, seconded by Pam Gilbert; motion carried.

Motion made by Pam Gilbert to accept Option B of Flood Insurance by Selective Insurance for \$7,522, seconded by Sue Ruestow; motion carried.

### **Personnel:**

Staff Development Day held on 5/9/25.

Held staff appreciation dinner on 4/18/25.

All staff have completed harassment training.

### **Buildings / Grounds:**

Met with Jaime Cole, Code Enforcement, Village of Sidney to discuss replacement of existing shed. Can be done without permit and on existing library property.

Motion made to buy 8' X 10' shed to replace the existing shed which can be moved to Masonville made by Sue Ruestow, seconded by Mary Jane Plummer; motion carried.

Obtained quote from Howes Building Supplies for gardening blocks.

4CLS came in to upgrade our fiber optic connection from 300 mbs to 600 mbs.

### **Programming:**

Nancy Wilcox is facilitating a Intro. to Sourdough program.

Joyce Neal is doing a painting program.

Ugly Duckling opera rescheduled to May.

### **Policy Development:**

Review of Staff Obligations – Dress Code.

**Unfinished Business:**

Complete HVAC replacement for NY State Construction Grant.  
Complete flat roof replacement for NY State Construction Grant.  
Painting project.  
Village of Sidney installing water meter.  
Obtaining quotes for donor plaque for lawn sign.

**New Business:**

Upcoming repairs to exterior concrete / handicapped access ramp.

**Friends of the Libraries:**

Meeting Agenda 5/7/25 and minutes.

**Other:**

Refer to Director's report.

Motion to adjourn made by Pam Gilbert at 6:01 PM, seconded by Pat Smith; motion carried.

Next meeting on June 10, 2025 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,  
Secretary