

SIDNEY MEMORIAL PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

Tuesday, 1/14/25

4:30 P.M.

Sidney – Smart Community Room

TRUSTEES: ANN ZIENO, SUE RUESTOW, PAMELA GILBERT, EMELINDA GRONWALL, NANCY
HORNUNG, MARY JANE PLUMMER, PAT SMITH

AGENDA ITEMS

1. CALL TO ORDER

2. MINUTES OF DECEMBER 10TH, 2024 MEETING

3. CORRESPONDENCE

JANUARY NEWSLETTER

ESTIMATES FROM AVOLIO AND S & H FOR SMALL HVAC REPLACEMENT

4. PUBLIC COMMENT FROM THE FLOOR

5. FINANCIAL AND STATISTICAL REPORTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

MARCIE AND I WILL BE DEVELOPING A PROPOSED FY 25 BUDGET IN

COORDINATION WITH THE BUDGET SUB-COMMITTEE

DISCUSSION / VOTE RE: HISTORICAL USE OF VACATION COMBINED WITH

PARTIAL DAY HOLIDAY PAY

MARCIE, CASSANDRA, AND I WILL BE COMPLETING THE ANNUAL REPORT

REQUESTED INTEREST RATE INFORMATION FOR CD RENEWALS AT NBT

AND COMMUNITY BANKS

6. PERSONNEL

NANCY WILCOX STARTED ON JANUARY 6TH.

ELLEN HOWARD HAS COMPLETED HER TRAINING AND IS IN PLACE AT
MASONVILLE.

STAFF PERFORMANCE REVIEWS STARTING AT THE END OF JANUARY

7. BUILDINGS AND GROUNDS

VOTE ON HVAC PROPOSALS.

RAY IS TOUCHING UP PAINT IN THE UPSTAIRS MEN'S BATHROOM AND

REPAIRING CRACK IN WALL ABOVE BATHROOM VESTIBULE ENTRANCE.

CASSANDRA AND I HAVE BEGUN TO RECONFIGURE THE PCC FOR BETTER
USE OF SPACE.

OBTAINING ADDITIONAL QUOTE FROM TRI-COUNTY HEATING AND AC
AND SURETEMP FOR HVAC PROJECT.

8. COLLECTION DEVELOPMENT

WEEDING IS ONGOING AT SIDNEY
LOOKING INTO GETTING A TELESCOPE

9. POLICY DEVELOPMENT

REVIEW OF CONFLICT OF INTEREST, ETHICS, AND STAFF OBLIGATIONS
POLICIES

10. PROGRAMMING

SIDNEY HS JAZZ BAND IS PERFORMING IN FEBRUARY
JOYCE NEAL IS PROVIDING A PAINTING AND A BOOK CRAFT
LINDA SHEA IS OFFERING A CARD WORKSHOP IN FEBRUARY

11. UNFINISHED BUSINESS

FLAT ROOF REPLACEMENT FOR NY STATE CONSTRUCTION GRANT
HVAC GRANT

12. NEW BUSINESS

BUDGET DEVELOPMENT
ANNUAL REPORT DRAFT BEING DEVELOPED FOR REVIEW AT FEBRUARY
BOARD MEETING

13. FRIENDS OF THE LIBRARIES

14. OTHER

DIRECTOR'S REPORT

15. ADJOURNMENT

Next meeting: February 11, 2025 at 4:30 pm. Location will be at Sidney Smart Community Room.