

SIDNEY MEMORIAL PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

Tuesday, 6/10/25

4:30 P.M.

Sidney Memorial Public Library – Smart Community Room

TRUSTEES: ANN ZIENO, SUE RUESTOW, PAMELA GILBERT, EMELINDA GRONWALL, NANCY HORNUNG,
MARY JANE PLUMMER, PAT SMITH

AGENDA ITEMS

1. CALL TO ORDER

2. MINUTES OF JUNE 30TH, 2025 MEETING

3. CORRESPONDENCE

JULY NEWSLETTER

QUOTES FOR DONOR PLAQUE

4. PUBLIC COMMENT FROM THE FLOOR

5. FINANCIAL AND STATISTICAL REPORTS

GIFTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

SURRENDER \$200K CD AT NBT BANK

ROLLOVER \$200K MATURING 7/22/25 AT WAYNE BANK

REACHED OUT TO COLE SCHOTZ LAW FIRM RE; DISTRIBUTION OF METTRICK
TRUST

NEWLY ELECTED TRUSTEES EXECUTE OATHS OF OFFICE

MADE CORRECTIONS TO 2024 ANNUAL REPORT

MARCIE IS LOOKING INTO ADDING A CONSTRUCTION ACCOUNTING LINE ITEM
CODE TO BETTER DOCUMENT ONGOING CONSTRUCTION CURRENTLY COVERED
UNDER ***OTHER MAINTENANCE*** OR ***REPAIRS*** LINE ITEMS

6. PERSONNEL

IN PROCESS OF HIRING JANITORIAL POSITION

MARCIE AND I HELD INTERVIEWS FOR LIBRARY PAGE POSITION

7. BUILDINGS AND GROUNDS

FLAT ROOF PROJECT AND LIGHTING COMPONENTS ARE COMPLETED – NEED TO
IDENTIFY USE FOR REMAINING FUNDS

C & H IS IN THE PROCESS OF INSTALLING SMALL HVAC UNITS

OBTAINED BIDS FOR A DONOR PLAQUE – DECIDE ON SPECIFICS AND PROVIDE TO
SIDNEY COMMUNITY FOUNDATION

APPLYING FOR 2025 NY STATE LIBRARY CONSTRUCTION GRANT TO REPLACE

RUSTING ADA ACCESS HANDRAILS – FRONT AND BACK

PAINTING PROJECT IN JULY / AUGUST

REQUESTED QUOTE FOR MASONVILLE HEAT PUMP

VENDOR CAME IN TO INSTALL FINAL COMPONENTS FOR FIBER OPTIC UPGRADE

ORDERED NEW CHAIRS FOR TAMME AND DAWN

8. COLLECTION DEVELOPMENT

WEEDING IS ONGOING AT SIDNEY
IN PROCESS OF ACQUIRING COMICS PLUS RESOURCE.

9. PROGRAMMING

CASSANDRA IS PREPARING FOR 2025 SUMMER READING PROGRAMMING
OFFERED TWO COMPUTER CLASSES
COORDINATED TO HAVE HISTORIAN SCOTT PAYNE PROVIDE AN ONEIDA INDIAN
/ REVOLUTIONARY WAR PROGRAM 7/26
PART IV OF SCORE SERIES IS BEING HELD 8/9/25

10. POLICY DEVELOPMENT

VOTE ON APPROVAL OF STAFF OBLIGATIONS - DRESS CODE POLICY
REVIEW OF BYLAWS

11. UNFINISHED BUSINESS

FLAT ROOF GRANT
PAINTING PROJECT
VILLAGE OF SIDNEY IS IN THE PROCESS OF INSTALLING A WATER METER

12. NEW BUSINESS

UPCOMING LIBRARY CONSTRUCTION GRANT FOR WORK ON EXTERIOR
CONCRETE HANDICAPPED ACCESS / WALKWAY IN FRONT / BACK OF LIBRARY
DUE 8/29/25

13. FRIENDS OF THE LIBRARIES

MEETING AGENDA AND MINUTES

14. OTHER

DIRECTOR'S REPORT

15. ADJOURNMENT

Next meeting: August 12, 2025 at 4:30 pm. Location will be at Sidney Memorial Public Library – Smart Community Room.