

**SIDNEY MEMORIAL PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, 6/10/25**

**4:30 P.M.**

**Sidney Memorial Public Library – Smart Community Room**

TRUSTEES: ANN ZIENO, SUE RUESTOW, PAMELA GILBERT, EMELINDA GRONWALL, NANCY HORNUNG,  
MARY JANE PLUMMER, PAT SMITH

**AGENDA ITEMS**

**1. CALL TO ORDER**

**2. MINUTES OF MAY 13<sup>TH</sup>, 2025 MEETING**

**3. CORRESPONDENCE**

JUNE NEWSLETTER

THANK YOU CARD, FROM 4CLS STAFF FOR HOSTING 4CLS USERS GROUP  
MEETING

THANK YOU CARD, FROM CAROL KINZER

6/6/25 DIRECTOR'S MEETING NOTES

**4. PUBLIC COMMENT FROM THE FLOOR**

**5. FINANCIAL AND STATISTICAL REPORTS**

GIFTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

VOTE ON APPROVAL OF BUDGET ADJUSTMENTS

RENEWED SAM (SYSTEM FOR AWARD MANAGEMENT) FOR FEDERAL  
CONSTRUCTION GRANTS

ROLLED OVER CD FOR \$130K, 3 MONTHS @ 3.95%, AT NBT BANK

ROLLOVER \$100K MATURING 6/11/25 AT WAYNE BANK

COMMUNICATIONS WITH WEALTH MANAGEMENT REPRESENTATIVES FROM  
WAYNE BANK

REACHED OUT TO INSERO RE: METTRICK TRUST

**6. PERSONNEL**

STAFF DEVELOPMENT DAY 5/9

PAT COMPLETED 4CLS CONSTRUCTION AID WEBINAR, ATTENDED 4CLS USERS  
GROUP MEETING

MARCIE ATTENDED NY STATE RETIREMENT SYSTEM SEMINAR

CASSANDRA ATTENDED AN LIBRARY JOURNAL WORKSHOP ON LONG ISLAND.

**7. BUILDINGS AND GROUNDS**

FLAT ROOF PROJECT IS COMPLETED

LIGHTING PROJECT IS COMPLETED

ADVANCED FIRE PROTECTION CAME OUT TO INSPECT / FIRE EXTINGUISHERS

C & H IS IN THE PROCESS OF OBTAINING SMALL HVAC UNITS

MET WITH JAY WALTZ FROM SIDNEY HS RE: BUILDING A STAND FOR THE LAWN  
DONOR SIGN

OBTAINING A BID FOR A DONOR PLAQUE FROM BAINBRIDGE MEMORIAL WORKS  
4CLS INSTALLED TWO NEW CIRCULATION PCs, UPGRADED FOUR STAFF PCs AND  
FOUR PATRON PCs TO WINDOWS 11  
PURCHASED AND INSTALLED TWO NEW MONITOR STANDS FOR CIRC PCs  
VOTE ON PURCHASE OF NEW SHED. IT IS NOT ELIGIBLE FOR NY CONSTRUCTION  
GRANT FUNDING  
APPLYING FOR 2025 NY STATE LIBRARY CONSTRUCTION GRANT TO REPLACE  
RUSTING ADA ACCESS HANDRAILS – FRONT AND BACK  
OBTAINING ESTIMATE FOR REPLACEMENT AND INSTALLATION OF ALL OUTSIDE  
RAILINGS  
PAINTING PROJECT IN JULY / AUGUST

**8. COLLECTION DEVELOPMENT**

WEEDING IS ONGOING AT SIDNEY  
DISCUSSION / VOTE RE: ADDING HOOPLA FOR FY 25

**9. PROGRAMMING**

CASSANDRA IS PREPARING FOR 2025 SUMMER READING PROGRAMMING  
OFFERED TWO COMPUTER CLASSES  
PARTNERED WITH NBT TO OFFER A FRAUD PROGRAM  
THE UGLY DUCKLING OPERA  
HELD PART III OF SCORE SERIES

**10. POLICY DEVELOPMENT**

VOTE ON APPROVAL OF STAFF OBLIGATIONS - DRESS CODE POLICY

**11. UNFINISHED BUSINESS**

HVAC GRANT  
PAINTING PROJECT  
VILLAGE OF SIDNEY IS IN THE PROCESS OF INSTALLING A WATER METER  
OBTAINING QUOTES FOR DONOR PLAQUE FOR LAWN SIGN

**12. NEW BUSINESS**

UPCOMING LIBRARY CONSTRUCTION GRANT FOR WORK ON EXTERIOR  
CONCRETE HANDICAPPED ACCESS / WALKWAY IN FRONT / BACK OF LIBRARY

**13. FRIENDS OF THE LIBRARIES**

MEETING AGENDA AND MINUTES

**14. OTHER**

DIRECTOR'S REPORT

**15. ADJOURNMENT**

**Next meeting: June 30, 2025 at 2:30 pm. Location will be at Sidney Memorial Public Library – Smart Community Room.**