

Board Minutes: June 10, 2025

Present: Ann Zieno, Sue Ruestow, Emelinda Gronwall, Nancy Hornung, Pamela Gilbert, Pat Smith, Mary Jane Plummer, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:33 p.m.

Motion to accept the May 13, 2025 Board meeting minutes by Pat Smith, seconded by Sue Ruestow; motion carried.

Correspondence:

June newsletter.

Thank you card from 4CLS staff for 4CLS Users Group meeting

Thank you card from Carol Kinzer.

Public Attendance: Tom Gorman, Colleen McKinney

Financial:

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$11,981.44. Motion to accept by Pam Gilbert, seconded by Emelinda Gronwall; motion carried.

Check numbers 13798 to 13837 were approved.

Motion made to approve budget adjustments in the amount of \$20,651 for 6/10/25 made by Pam Gilbert, seconded by Sue Ruestow; motion carried.

Renewed SAM system for construction grants

Rollover CD for \$130k for 3 months at 3.95% at NBT Bank.

Rollover CD for \$100k maturing 6/11/25 Wayne Bank.

Reached out to Insero re: Mettrick Trust

Personnel:

Staff Development Day 5/9/25.

Pat completed 4CLS Construction Aid webinar.

Marcie attended NY State Retirement system seminar.

Buildings / Grounds:

Flat Roof project completed.

Lighting Project completed.

Fire extinguishers inspected.

Met with Jay Walz re: stand for lawn donor sign.

4S installed two new circulation PCs and updated four patron PCs to Windows 11.

Purchased and installed new monitor stands for circ. PCs.

Applying for NY state construction grant to replace handrails, front and back; obtaining estimate.

Painting project in July / August – Van Dusen.

Collection Development

Weeding ongoing at Sidney.

A motion made by Emelinda Gronwall to not add Hoopla for 2025, seconded by Pat Smith; motion carried.

Programming:

Cassandra is finalizing Summer Reading program preparations.

Policy Development:

Tabling vote on Staff Obligations – Dress Code policy until July.

Unfinished Business:

HVAC Grant.

Painting project.

Village of Sidney installing water meter.

Obtaining quotes for donor plaque for lawn sign.

New Business:

Upcoming construction grant for exterior concrete / handicapped access ramp.

Friends of the Libraries:

Meeting Agenda and minutes.

Other:

Refer to Director's report.

Motion to adjourn made by Sue Ruestow at 5:57 PM, seconded by Emelinda Gronwall; motion carried.

Next meeting on June 30, 2025 at 2:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary