

**SIDNEY MEMORIAL PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, 3/11/25**

**4:30 P.M.**

**Sidney – Smart Community Room**

TRUSTEES: ANN ZIENO, SUE RUESTOW, PAMELA GILBERT, EMELINDA GRONWALL, NANCY HORNUNG,  
MARY JANE PLUMMER, PAT SMITH

**AGENDA ITEMS**

**1. CALL TO ORDER**

**2. OPENING OF BID FOR HVAC REPLACEMENT PROJECT 0386-24-0603**

**3. AUDIT PRESENTATION BY INSERO**

**4. MINUTES OF FEBRUARY 11<sup>TH</sup>, 2025 MEETING**

**5. CORRESPONDENCE**

MARCH NEWSLETTER

NBT CD RECEIPT

NBT MONEY MARKET RECEIPT

CONSTRUCTION AID RULEMAKING CHANGES

EMAIL FROM STEVE BACHMAN, EXECUTIVE DIRECTOR, 4CLS RE: DAS

CONSTRUCTION CHANGE FOR REPLICATED PROJECTS

QUOTES FOR INTERIOR PAINTING

**6. PUBLIC COMMENT FROM THE FLOOR**

**7. FINANCIAL AND STATISTICAL REPORTS**

GIFTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

PAT IS ATTENDING THE *EXECUTIVE DIRECTOR'S IN DELAWARE COUNTY* MEETING  
SCHEDULED FOR 3/14/25 AT THE DELAWARE COUNTY CHAMBER OF COMMERCE  
OFFICES

ESTABLISHED NEW CD FOR \$130K, 3.9%, AT NBT BANK

TRANSFERRED REPAIR / RESERVE FUND TO A SEPARATE MMA, 2.5%, AT NBT  
BANK

VOTE ON APPROVAL OF ANNUAL REPORT REVIEWED AT FEBRUARY BOARD  
MEETING.

VOTE ON APPROVAL OF AUDIT FROM INSERO & CO.

RECOMMEND ESTABLISHING ANOTHER \$100K CD IN MARCH USING WAYNE  
BANK

COMPLETED 2025 E-RATE DOCUMENTATION

**8. PERSONNEL**

VOTE ON CLOSING THE LIBRARY ON 5/9/25 FOR A STAFF DEVELOPMENT DAY

VOTE ON HAVING AN AFTER-HOURS LIBRARY WORKERS APPRECIATION DAY  
DINNER AT THE LIBRARY AFTER HOURS ON 4/11/25  
CASSANDRA AND PAT ATTENDED FEB 3RD LEADERSHIP TRAINING @ BCPL  
FEB 28TH WE HOSTED THE FIRST 4CLS SUMMER READING PALOOZA WHICH HAD  
OVER 35 PARTICIPANTS FROM DIFFERENT FCLS LIBRARIES  
STAFF PERFORMANCE REVIEWS IN PROCESS

**9. BUILDINGS AND GROUNDS**

VOTE ON FLAT ROOF REPLACEMENT PROPOSALS.  
VOTE OF ADDITION OF LED LIGHTING UPGRADE AT SIDNEY TO UTILIZE  
UNEXPENDED FUNDS FROM THE FLAT ROOF PROJECT.  
VOTE OF REPLACEMENT OF EXISTING SHED AT SIDNEY TO UTILIZE  
UNEXPENDED FUNDS FROM THE FLAT ROOF PROJECT.  
HAD CONTRACTORS COME IN TO PROVIDE AN ESTIMATE FOR THE REPAIR / RE-  
PAINTING OF VESTIBULES, INTERIOR STRESS CRACKS AT SIDNEY.  
SUBMITTED AMENDMENT TO SCOPE OF WORK FOR HVAC PROJECT TO 4CLS /  
DIVISION OF LIBRARY DEVELOPMENT.

**10. COLLECTION DEVELOPMENT**

WEEDING IS ONGOING AT SIDNEY  
STARTED A ROUND OF WEEDING AT MASONVILLE

**11. PROGRAMMING**

JOYCE NEAL IS PROVIDING A PAINTING AND A BOOK CRAFT  
CASSANDRA HAS COORDINATED TO HAVE TRI-CITIES OPERA PERFORM **THE  
UGLY DUCKLING** ON 3/26  
CASSANDRA IS WORKING ON GOAT YOGA PROGRAM  
CASSANDRA AND MONICA ATTENDED THE 4CLS SRP PALOOZA PLANNING  
MEETING HOSTED BY US

**12. UNFINISHED BUSINESS**

FLAT ROOF REPLACEMENT  
HVAC GRANT  
PAINTING PROJECT

**13. NEW BUSINESS**

PAINTING PROJECT - INTERIOR  
COMPLETION OF FLAT ROOF GRANT

**14. FRIENDS OF THE LIBRARIES**

MEETING RE-SCHEDULED TO 3/12/25  
REPLENISHED RAINY DAY FUND - \$200

**15. OTHER**

DIRECTOR'S REPORT

**16. ADJOURNMENT**

**Next meeting: April 8, 2025 at 4:30 pm. Location will be at Masonville Branch of the Sidney Memorial Public Library.**