

SIDNEY MEMORIAL PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

Tuesday, 8/12/25

4:30 P.M.

Sidney Memorial Public Library – Smart Community Room

TRUSTEES: ANN ZIENO, MARY JANE PLUMMER, PAMELA GILBERT, TOM GORMAN, COLLEEN MCKINNEY, EMELINDA GRONWALL, NANCY HORNUNG

AGENDA ITEMS

1. CALL TO ORDER

2. MINUTES OF JULY 8TH, 2025 MEETING

3. CORRESPONDENCE

AUGUST NEWSLETTER

CD INTEREST DOCUMENTATION

BNL APPRAISAL QUOTE

UTICA INSURANCE STATEMENT OF VALUES

4. PUBLIC COMMENT FROM THE FLOOR

5. FINANCIAL AND STATISTICAL REPORTS

GIFTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

ROLLOVER WAYNE BANK CD \$200K 7/22/25 to 12/22/25 at 4.25%

VOTE ON DELAY OF FACILITY APPRAISAL UNTIL 2028 DUE TO UPCOMING LARGE CONSTRUCTION PROJECTS

BEGAN PATRON SATISFACTION SURVEY

VOTE ON RESCHEDULING 11/11/25 LIBRARY BOARD OF TRUSTEES MEETING DUE TO FEDERAL HOLIDAY

6. PERSONNEL

COMPLETED INTERVIEWS FOR JANITORIAL POSITION

7. BUILDINGS AND GROUNDS

BOARD PRESIDENT SIGNATURE FOR ASSURANCES FORM FOR ENTRY RAMP CONSTRUCTION GRANT

C & H IS IN THE PROCESS OF INSTALLING SMALL HVAC UNITS

SUBMITTED BIDS FOR DONOR PLAQUE TO JOHN JONES FROM SIDNEY COMMUNITY FOUNDATION

APPLYING FOR 2025 NY STATE LIBRARY CONSTRUCTION GRANT TO REPLACE RUSTING ADA ACCESS HANDRAILS – FRONT AND BACK

PAINTING PROJECT IN AUGUST

REQUESTED QUOTE FOR MASONVILLE HEAT PUMP

WILL BE ORDERING SEVEN NEW PCS TO UPGRADE TO WINDOWS 11

8. COLLECTION DEVELOPMENT

WEEDING IS ONGOING AT SIDNEY

9. PROGRAMMING

CASSANDRA AND MONICA ARE IMPLEMENTING 2025 SUMMER READING PROGRAMMING

OFFERED TWO COMPUTER CLASSES

NANCY IS COORDINATING A CRAFT PROGRAM FOR

HISTORIAN SCOTT PAYNE PROVIDED AN ONEIDA INDIAN / REVOLUTIONARY WAR PROGRAM 7/26

PART IV OF SCORE SERIES IS BEING HELD 8/9/25

STARTING SIDNEY PHOTOGRAPHY CLUB PARTNERSHIP IN SEPTEMBER

ARTIST BRYNN LIVELSBURGER'S WORK IS ON DISPLAY FOR AUGUST / SEPTEMBER

10. POLICY DEVELOPMENT

VOTE ON APPROVAL OF STAFF OBLIGATIONS - DRESS CODE POLICY

VOTE ON APPROVAL OF AMENDMENTS TO BYLAWS

REVIEW OF BOARD OF TRUSTEE CODE OF ETHICS POLICY

REVIEW OF BOARD OF CONFLICT OF INTEREST / ETHICS POLICY

11. UNFINISHED BUSINESS

FLAT ROOF GRANT

HVAC GRANT

PAINTING PROJECT

VILLAGE OF SIDNEY IS IN THE PROCESS OF INSTALLING A WATER METER

12. NEW BUSINESS

BOARD OF TRUSTEE CODE OF ETHICS

13. FRIENDS OF THE LIBRARIES

MEETING AGENDA AND MINUTES

14. OTHER

DIRECTOR'S REPORT

15. ADJOURNMENT

Next meeting: September 9, 2025 at 4:30 pm. Location will be at Sidney Memorial Public Library – Smart Community Room.