

Board Minutes: July 8, 2025

Present: Ann Zieno, Emelinda Gronwall, Nancy Hornung, Pamela Gilbert, Mary Jane Plummer, Tom Gorman, Colleen McKinney, Patrick McGowan.

Slate of Officers were read:

President – Ann Zieno

Vice President – Mary Jane Plummer

Secretary – Nancy Hornung

Motion to accept officers as named by Emelinda Gronwall, seconded by Tom Gorman; motion carried.

Meeting called to order by Emelinda Gronwall at 4:30 p.m.

Motion to accept the June 30, 2025 Board meeting minutes by Emelinda Gronwall, seconded by Mary Jane Plummer; motion carried.

Correspondence:

July newsletter.

Quotes for donor plaque.

BNL Appraisal quote

Energy quotes – Blue Ox, Mirabito, Suburban Propane

Insero Quote - \$11,800 (audit), \$1,400 (990 filing)

Financial:

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$6,099.05. Motion to accept by Emelinda Gronwall, seconded by Nancy Hornung; motion carried.

Check numbers 13838 to 13887 were approved.

Surrender CD for \$200k at NBT Bank.

Motion to rollover CD for \$200k maturing 7/22/25 Wayne Bank made by Emelinda Gronwall, seconded by Tom Gorman; motion carried.

Reached out to Cole Schotz Law Firm re: Mettrick Trust.

Newly elected Trustees Oath of Office.

Made corrections to 2024 Annual Report.

Motion made for approval of Insero, Inc. quote of \$11,800 for audit services and \$1,400 for 990 filing by Colleen McKinney, seconded by Emelinda Gronwall; motion carried.

Motion made to accept Blue Ox Energy quote in the amount of \$13,056 by Tom Gorman, seconded by Mary Jane Plummer; motion carried.

Personnel:

In process of hiring janitorial position.

Completed interviews for Library Page position.

Buildings / Grounds:

Flat Roof and lighting components completed. Remaining funds use needs to be identified. (replacement of concrete HVAC pad)

C & H is in the process of installing the small HVAC units.

Requested quote for heat pump at Masonville from C & H.

Painting project in July / August – Van Dusen.

Vendor completed fiber optic upgrade.

New chairs – Tamme and Dawn.

Programming:

Cassandra Summer Reading program implementation.

Two computer classes offered.

Historian Scott Payne will provide an Oneida Indian / Revolutionary War program on 7/26.

Collection Development

Weeding ongoing at Sidney.

A motion made by Emelinda Gronwall to not add Hoopla for 2025, seconded by Pat Smith; motion carried.

Policy Development:

Tabling vote on Staff Obligations – Dress Code policy until August.

Review of Bylaws.

Unfinished Business:

Flat Roof Grant.

Painting project.

Village of Sidney installing water meter.

New Business:

Upcoming library construction grant for work on exterior concrete / walkway access ramp in front and behind library.

Library Board of Trustee Code of Ethics.

Friends of the Libraries:

Meeting Agenda and minutes.

Other:

Refer to Director's report.

Motion to adjourn made by Mary Jane Plummer at 6:21 PM, seconded by Tom Gorman; motion carried.

Next meeting on August 12, 2025 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary