

**SIDNEY MEMORIAL PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, April 9<sup>TH</sup>, 2024**  
**4:30 P.M.**

**Sidney – Smart Community Room**

TRUSTEES: DAVE DEWEY, SUE RUESTOW, PAMELA GILBERT, EMELINDA GRONWALL, NANCY  
HORNUNG, MARY JANE PLUMMER, PAT SMITH

**AGENDA ITEMS**

- 1. CALL TO ORDER**
- 2. STAFF CONVERSATIONS – RAY RIOPEL / MONICA GATTO**
- 3. MINUTES OF MARCH 12<sup>TH</sup> MEETING**
- 4. CORRESPONDENCE**  
APRIL NEWSLETTER  
NOTICE OF PROBATE PROCESS WILL / REVOCABLE LIVING TRUST FOR  
WHICH THE SIDNEY MEMORIAL PUBLIC LIBRARY IS NAMED AS A  
BENEFICIARY  
NOTICE OF FLOOD INSURANCE RENEWAL FROM SELECTIVE INSURANCE  
INSERO & CO. – CORPORATE TRANSPARENCY ACT – BENEFICIAL  
OWNERSHIP INFORMATION REPORTING AND EMAIL RESPONSE
- 5. PUBLIC COMMENT FROM THE FLOOR**
- 6. FINANCIAL AND STATISTICAL REPORTS**  
GIFTS  
RECEIPTS  
STANDARDS  
DISBURSEMENTS  
BOARD CLAIMS  
VOTE ON APPROVAL OF RENEWAL FOR SELECTIVE INSURANCE 2024  
FLOOD INSURANCE  
THREE MONTH CERTIFICATE OF DEPOSIT RECEIPT \$100K FROM  
COMMUNITY BANK  
WORKING ON 2023 ANNUAL COMMUNITY REPORT FOR APRIL
- 7. PERSONNEL**  
COMPLETED 3/22/2024 STAFF DEVELOPMENT DAY.  
THREE PERFORMANCE REVIEWS COMPLETED
- 8. COLLECTION DEVELOPMENT**  
BEGAN WEEDING AT MASONVILLE  
ONGOING PURCHASING AND WEEDING AT SIDNEY
- 9. BUILDINGS AND GROUNDS**  
McGEE ELEVATOR CONDUCTED AN ANNUAL INSPECTION AND FIVE-YEAR  
LOAD TEST ON 3/27 - PASSED

**10. POLICY DEVELOPMENT**

REVIEW OF EMERGENCY PROCEDURES

VOTE ON APPROVAL OF CAPITALIZATION POLICY

**11. UNFINISHED BUSINESS**

IMPLEMENT HVAC REPLACEMENT

**12. NEW BUSINESS**

**13. FRIENDS OF THE LIBRARIES**

FRIENDS MEETING AGENDA 4/3/24.

FUNDED STAFF DEVELOPMENT DAY BREAKFAST AND LUNCH

**14. OTHER**

DIRECTOR'S REPORT

**15. EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION**

**16. ADJOURNMENT**

**NEXT MEETING:**

- ❖ MAY 14<sup>TH</sup>, 2024 AT 4:30 PM. LOCATION WILL BE AT SIDNEY SMART COMMUNITY ROOM.