

**SIDNEY MEMORIAL PUBLIC LIBRARY**  
**MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, JULY 9<sup>TH</sup>, 2024**  
**4:30 P.M.**  
**Sidney – Smart Community Room**

TRUSTEES: SUE RUESTOW, NANCY HORNUNG, PAMELA GILBERT, EMELINDA GRONWALL,  
MARY JANE PLUMMER, PAT SMITH, ANN ZIENO

**AGENDA ITEMS**

- 1. CALL TO ORDER**
- 2. EXECUTIVE SESSION**
- 3. REVIEW / APPROVE MINUTES OF JUNE 27<sup>TH</sup> MEETING**
- 4. CORRESPONDENCE**  
JULY NEWSLETTER  
NOTICE FROM NY COMPTROLLERS OFFICE RE: ANNUAL FINANCIAL  
REPORT  
QUOTE FROM GILBERT PLUMBING AND HEATING FOR ENHANCEMENTS  
TO MASONVILLE  
FUEL QUOTE FROM BLUE OX ENERGY  
PJ POWERWASH QUOTES FOR SIDNEY AND MASONVILLE  
PARKING LOT MAINTENANCE FROM KELLY ASPHALT  
COMMUNITY BANK CD RECEIPT FOR \$100K MATURING 9/15/24
- 5. PUBLIC COMMENT FROM THE FLOOR**
- 6. FINANCIAL AND STATISTICAL REPORTS**  
GIFTS  
RECEIPTS  
STANDARDS  
DISBURSEMENTS  
BOARD CLAIMS  
QUOTES FROM AUDITORS AND FUEL COMPANIES BEING OBTAINED
- 7. PERSONNEL**
- 8. COLLECTION DEVELOPMENT**  
ONGOING PURCHASING AND WEEDING AT SIDNEY
- 9. BUILDINGS AND GROUNDS**  
HVAC INSTALLATION - SEPTEMBER  
CONDUCTING AN ENERGY ASSESSEMENT AND LIGHTING CONVERSION TO  
LED WITH EASTERN ENERGY SOLUTIONS  
IN PROCESS OF SUBMITTING NY CONSTRUCTION GRANT TO REPLACE THE  
ELEVATOR  
VOTE ON QUOTE FROM GILBERT PLUMBING AND HEATING FOR  
ENHANCEMENTS TO MASONVILLE

**10. POLICY DEVELOPMENT**

REVIEW OF GIFT AND DONATION POLICY  
REVIEW OF TUTORING POLICY

**11. UNFINISHED BUSINESS**

COMPLETE HVAC REPLACEMENT  
COMPLETE LIGHTING UPGRADES

**12. NEW BUSINESS**

COMPLETE NY CONSTRUCTION GRANT APPLICATION FOR ELEVATOR

**13. FRIENDS OF THE LIBRARIES**

FRIENDS OF THE LIBRARY MEETING AGENDA FOR 7/3/24

**14. OTHER**

DIRECTOR'S REPORT

**15. ADJOURNMENT**

**NEXT MEETING:**

- ❖ AUGUST 13<sup>TH</sup>, 2024 AT 4:30 PM. LOCATION WILL BE AT SIDNEY MEMORIAL PUBLIC LIBRARY SMART COMMUNITY ROOM.