

SIDNEY MEMORIAL PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

Tuesday, 10/14/25

4:30 P.M.

Sidney Memorial Public Library – Smart Community Room

TRUSTEES: ANN ZIENO, MARY JANE PLUMMER, PAMELA GILBERT, TOM GORMAN, COLLEEN MCKINNEY, EMELINDA GRONWALL, NANCY HORNUNG

AGENDA ITEMS

1. CALL TO ORDER

2. MINUTES OF SEPTEMBER 9TH, 2025 MEETING

3. CORRESPONDENCE

OCTOBER NEWSLETTER

COMMUNICATION LETTER FROM INSERO

4CLS ANNUAL REPORT

LOOP PHONE MEETING ROOM QUOTE

SNOW REMOVAL / SALTING QUOTES FROM FAIRWAY LAWNS AND CLARK
CONSTRUCTION

NOTICE OF ALARM SYSTEM INSTALLATION

4. PUBLIC COMMENT FROM THE FLOOR

5. FINANCIAL AND STATISTICAL REPORTS

GIFTS

RECEIPTS

STANDARDS

DISBURSEMENTS

BOARD CLAIMS

INCREASE NBT CD TO \$200K END OF NOVEMBER

6. PERSONNEL

AWAITING ADOPTION OF CUSTODIAL WORKER POSITION BY DELAWARE
COUNTY PERSONNEL

UPDATING DELAWARE COUNTY PERSONNEL POSITION DESCRIPTION FOR
DIRECTOR - LIBRARIAN II

CONDUCTED INTERVIEWS FOR THE LIBRARY CLERK / ASST. ACCOUNT CLERK
POSITION

DAWN HAS BEEN PERMANENTLY APPOINTED SR. LIBRARY CLERK EFFECTIVE
10/1/25

CASSANDRA HAS BEEN PROVISIONALLY APPOINTED LIBRARY CLERK
EFFECTIVE 3/31/25

7. BUILDINGS AND GROUNDS

SCOPE OF WORK AMENDMENTS FOR HVAC PROJECT HAVE BEEN APPROVED.

CLOSING DOCUMENTS HAVE BEEN EXECUTED

AWAITING DECISION FROM DIVISION OF LIBRARY DEVELOPMENT RE:
ELEVATOR GRANT APPLICATION

OBTAINING QUOTE FOR MEETING ROOM

VOTE ON APPROVAL OF SNOW REMOVAL / SALTING CONTRACT

PAINTING PROJECT IN SECOND HALF OF OCTOBER
INSTALLING PC FROM MASONVILLE IN THE SWISS ROOM SOLELY AS A
PLATFORM FOR EBOOKS
FOLLOWED UP WITH ALEX RESTAINO RE: MASONVILLE LITTLE FREE LIBRARY
CONDITION

8. COLLECTION DEVELOPMENT

WEEDING IS ONGOING AT SIDNEY
CREATING EBOOKS TO IMPROVE PRESERVATION / ACCESSIBILITY OF
HISTORICAL CONTENT

9. PROGRAMMING

OFFERED TWO COMPUTER CLASSES
NANCY IS COORDINATING A CRAFT PROGRAM FOR OCTOBER
NANCY IS OFFERING A PUMPKIN CRAFT PROGRAM 10/11
HISTORIAN SCOTT PAYNE IS PROVIDING A PROGRAM ON THE REVOLUTIONARY
WAR BATTLE OF BENNINGTON 10/18
JOYCE NEAL IS OFFERING A CALLIGRAPHY PROGRAM 11/8
CASSANDRA IS HAVING A FIRE TRUCK EVENT AT THE LIBRARY
SUE WEIBEL IS STARTING A MAH JONG CLUB
KEIKO IS COORDINATING A COMMUNITY ART SHOW FOR OCTOBER / NOVEMBER
RICK BUNTING IS OFFERING A WILDLIFE PHOTOGRAPHY PROGRAM 10/30
PARTICIPATING IN THE GREAT GIVEBACK PROGRAM FOR THE DELAWARE
COUNTY HUMANE SOCIETY.

10. UNFINISHED BUSINESS

FLAT ROOF GRANT
HVAC GRANT
PAINTING PROJECT
ADVISED JOHN JONES FROM SIDNEY COMMUNITY FOUNDATION TO PLACE THE
ORDER FOR PLAQUE AND MATERIALS FOR LAWN SIGN INSTALLATION
VILLAGE OF SIDNEY IS IN THE PROCESS OF INSTALLING A WATER METER

11. NEW BUSINESS

ELEVATOR GRANT IMPLEMENTATION

12. FRIENDS OF THE LIBRARIES

MEETING AGENDA AND MINUTES
GRAND BOOK SALE 10-24 TO 10/26

13. OTHER

DIRECTOR'S REPORT

14. ADJOURNMENT

Next meeting: Monday - November 10, 2025 at 4:30 pm. Location will be at Sidney Memorial Public Library – Smart Community Room.