

Board Minutes: December 9, 2025

Present: Ann Zieno, Mary Jane Plummer, Colleen McKinney, Nancy Hornung, Pamela Gilbert, Emelinda Gronwall, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:32 p.m.

Motion to accept the November 10, 2025 Board meeting minutes by Pam Gilbert, seconded by Mary Jane Plummer; motion carried.

Correspondence:

December newsletter.

Utica Medicare Plan 2026 – annual renewal; standard coverage.

Wayne IntraFi email – option for Mettrick Trust.

Sidney School District budget payment. we received \$521,000.25.

Motion made to go out of Board meeting by Mary Jane Plummer, seconded by Colleen McKinney; motion carried.

Executive Session

Motion made to resume Board meeting by Colleen McKinney, seconded by Emelinda Gronwall; motion carried at 5:46.

Financial:

Motion to accept a gift of \$200 from Friends of the Libraries, \$200 Nex to New, and \$680 from United Way of Sidney by Emelinda Gronwall, seconded by Pam Gilbert.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$9,709.39. Motion to accept by Nancy Hornung, seconded by Emelinda Gronwall; motion carried.

Check numbers 13988 to 14014 were confirmed and approved.

Discussion of options for investment of Mettrick Trust funds.

Mary Jane Plummer left meeting at 5:56.

Personnel:

Review of personnel position description for Librarian II.

Building / Grounds

Painting project is underway

Leak in sloped roof drains. Newbauer came in and addressed the issue.

Problem with check valves and electrical pump in boiler room. C & H is addressing the issue.

Collection Development

Weeding is ongoing.

Created Ebooks to preserve content / accessibility of historical materials in the Swiss room.

Programming

Christmas Wreath program on 12/4

Computer classes.

Photography Club well attended.

Mah Jong Club is well attended.

Keiko's Community Art Show went well.

Rick Bunting Wildlife Photography program had around 35 attendees

Policy / Procedure Development:

Reviewed changes made to Emergency Procedure manual.

Unfinished Business:

Flat roof Grant – additional spending to expend \$20K.

Painting Project.

Elevator grant application pending

Advised John Jones to place order plaque and landscaping materials for lawn sign.

Village of Sidney water meter installation.

New Business:

Elevator grant implementation.

Friends of the Libraries:

Meeting Agenda and minutes.

Other:

Refer to Director's Report.

Adjournment:

Motion to adjourn made by Pam Gilbert at 6:46 PM, 2nd by Colleen McKinney; motion carried.

Next meeting on January 13th, 2026 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary.