

Board Minutes: March 10th 2026

Present: Ann Zieno, Mary Jane Plummer, Tom Gorman, Colleen McKinney, Nancy Hornung, Pamela Gilbert, Emelinda Gronwall, Patrick McGowan, Tamme DeMulder, Lauren Womelsdorf.

Meeting called to order by Ann Zieno at 4:30 p.m.

Motion to accept the February 10th, 2026 Board meeting minutes as modified by Tom Gorman, seconded by Pam Gilbert; motion carried.

Staff Dialog

Tamme DeMulder reviewed her job tasks at the library
Lauren Womelsdorf reviewed her job tasks at the library

Correspondence:

March newsletter
Review of submitted bids for elevator project by Principle Design and Engineering
Quote for heat pump for Masonville from Auchinachie
Quote for heat pump for Masonville from C & H
Quote for updated alarm system for Masonville from Everon
Retainer agreement extending our services for Tully Rinckey for \$5,000
Proposed retainer agreement for Whiteman, Osterman, Hanna re: financial matters
Proposed retainer agreement for Atty. Adams re: financial matters

Financial:

Receipts presented.
Standards presented.
Disbursements presented.
Board Claims in the amount of \$22,470.66. Motion to accept by Mary Jane Plummer, seconded by Emelinda Gronwall; motion carried.
Check numbers 14083 to 14112 were confirmed and approved.
Motion made to award to the McGee Elevator Co. the elevator project for \$230,300 by Pam Gilbert, seconded by Tom Gorman; motion carried.
Motion to retain Atty. Stephanie Adams to address financial matters regarding gifts to the library by Emelinda Gronwall, seconded by Colleen McKinney; motion carried.
Motion made to accept \$14,182 quote for Masonville heat pump by Auchinachie by Tom Gorman, seconded by Pam Gilbert; motion carried.

Personnel

Motion made by Mary Jane Plummer to close the library for a staff development day on May 15, 2026, seconded by Tom Gorman; motion carried.
Revised performance review document.
Delaware County Personnel Librarian II Statement of Duties

Building / Grounds

Neubauer came in to remove ice buildup on roof and repair leak
Everon provided quote to upgrade alarm system at Masonville
C & H installed new pump at Masonville
C & H came in to resolve heating issue which resulted in the closure of the library on 2/19/26

Collection Development

Weeding is ongoing.

Programming

Youth Mental Health First Aid training in May
Series of six 250th programs with local historian Scott Payne
4CLS Summer Reading Palooza held at Sidney
Sidney Police K-9 Unit visit for children

Unfinished Business:

Flat roof Grant – \$12K to fund outdoor security lights.
Painting Project – exterior
lawn sign installation
water meter installation

New Business:

Elevator grant implementation.

Friends of the Libraries:

Meeting Agenda and minutes.

Director's Report:

Refer to Director's Report.

Motion made to go out of Board meeting to go into Executive Session for a work place injury at 6:03 PM by Mary Jane Plummer, seconded by Tom Gorman; motion carried.

Executive Session

Motion made to resume Board meeting at 6:09 PM by Tom Gorman, seconded by Emelinda Gronwall; motion carried.

Adjournment:

Motion to adjourn made by Pam Gilbert at 6:10 PM, 2nd by Emelinda Gronwall; motion carried.

Next meeting on, April 14, 2026 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary.