

Board Minutes: November 10, 2025

Present: Ann Zieno, Mary Jane Plummer, Colleen McKinney, Nancy Hornung, Pamela Gilbert, Emelinda Gronwall, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:30 p.m.

Motion to accept the October 14, 2025 Board meeting minutes by Pam Gilbert, seconded by Emelinda Gronwall; motion carried with correction to add Emelinda Gronwall with the exception of page 2 which is missing, Will vote on necessary topics in the 11/10/25 Agenda.

Correspondence:

Updated Van Dusen Agreement; \$2170 paid for supplies.

Village of Sidney Fire Inspection Report

Servicemaster proposal and invoice for cleaning up chemical spill. Invoice in the amount of \$1900.

PESH consultation assistance meeting for the safety and health of the staff.

C & H payment application showing work has been completed so we paid \$35,651.45.

Workers Compensation renewal letter from NBT

Discussed 2026 Medical and Dental Insurance plans.

November newsletter.

Financial:

Motion to accept a gift of \$500 from Newbauer Construction by Colleen McKinney, seconded by Pam Gilbert.

Receipts presented.

Standards presented.

Disbursements presented.

Board Claims in the amount of \$84,175.52. Motion to accept by Pam Gilbert, seconded by Colleen McKinney; motion carried.

Check numbers 13959 to 13987 were confirmed and approved.

Online vote for payroll approval for library closure.

Motion for Clark Construction \$80 (Sidney) and \$70 (Masonville) snow removal and \$45 (Sidney) and \$25 (Masonville) salting by Emelinda Gronwall, seconded by Colleen McKinney; motion carried.

Motion made for Clark Construction for additional snow removal \$160 and salting \$60 by Pam Gilbert, seconded by Colleen McKinney; motion carried.

Motion for Van Dusen agreement in the amount of \$6,500 by Mary Jane Plummer, seconded by Emelinda Gronwall; motion carried.

Motion to vote on accepting the extension for filing the 990 form by Pam Gilbert, seconded by Emelinda Gronwall; motion carried.

Motion to accept the approval of the 2026 holidays by Mary Jane Plummer, seconded by Pam Gilbert; motion carried.

Motion to accept the approval of 2026 medical and dental insurance plans by Nancy Hornung, seconded by Mary Jane Plummer; motion carried.

Motion to accept the approval of the 2026 workers compensation renewal by Pam Gilbert, seconded by Emelinda Gronwall; motion carried.

Personnel:

Hiring of temporary janitorial assistance.

Policy / Procedure Development:

Reviewed changes made to Emergency Procedure manual.

Unfinished Business:

Flat roof Grant – additional spending to expend \$20K.
Painting Project.

New Business:

Elevator grant implementation – waiting to hear decision.

Friends of the Libraries:

Meeting Agenda and minutes.
Grand Book Sale – Oct. 24-26

Other:

Refer to Director's Report.

Adjournment:

Motion to adjourn made by Mary Jane Plummer at 5:58 PM, 2nd by Colleen McKinney; motion carried.

Executive Session

Motion to adjourn made by Pam Gilbert at 7:13 PM, 2nd by Mary Jane Plummer; motion carried.

Next meeting on December 9th, 2025 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room.

Submitted by Nancy Hornung,
Secretary.