

Board Minutes: July 14, 2026

Present: Ann Zieno, Mary Jane Plummer, Nancy Hornung, Pamela Gilbert, David Green, Emelinda Gronwall, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:30 p.m.

Staff Dialog

James Quigley, Joseph Kollgaard

Elections Held for Officers of the Library Board of Trustees

President – Ann Zieno

Vice President – Mary Jane Plummer

Secretary – Nancy Hornung

Motion to accept the December 9, 2025 Board meeting minutes by Pam Gilbert, seconded by Emelinda Gronwall; motion carried.

Correspondence:

July newsletter.

Quote for fuel: Blue Ox (gas accepted - \$1,262), Mirabito, Suburban Propane for Propane / Gas (propane accepted - \$9,900.)

Quote for landscaping: Fairway Lawns, Centsable Solutions (Fairway accepted for trimming, mulch – 1 service for \$1,950)

Legal

Terminated agreement with Atty. Adams

In process of obtaining legal counsel re: financial matters

Financial:

Receipts presented

Board Claims in the amount of \$4,227.50. Motion to accept by Mary Jane Plummer, seconded by David Green; motion carried.

Received status update from Atty. Lota from Cole Schotz re: Mettrick Trust

Rollover \$50K CD at Wayne for 6 months @ 3.85%

Check numbers 14211 to 14255 were confirmed and approved

Personnel:

Library Assistant position offered to Kim Skellie. She is starting on 7/27.

Hired William Kappauf as Library Page

Submitted paperwork to Delaware County Personnel to add a Library Assistant position

Building / Grounds

Amendment approved for Flat Roof Project – security cameras and exterior lighting

Quote for landscaping at Sidney

Quote for fuel for Sidney and Masonville

Repair work completed on front door ADA access button, rear exterior door

Collection Development

Weeding is ongoing.

Overdrive plan for 2027-29 approved by 4CLS member vote

Programming

Series of six 250th program with local historian Scott Payne

Erie Canal Museum: Revolutionary Waterway; Erie Canal and the American Revolution program on Oct. 16 at 2:00 PM

Terry McMaster historical program 10/24/26

Photography Club well attended

Photography contest under development. Winner's photos displayed in the library

Art gallery receptions going well

Signed up for the Great Giveback. Planning Delaware County Humane Society support

Policy Development

Safe Child and Vulnerable Adult policy review

Unfinished Business:

Flat roof Grant – additional spending to expend \$10K.

New Business:

Elevator grant implementation.

Friends of the Libraries:

Meeting Agenda and minutes

Other:

Refer to Director's Report.

Motion made to go out of Board meeting at

Adjournment:

Motion to adjourn 6:11 PM by Mary Jane Plummer, seconded by Tom Gorman; motion carried

Next meeting on August 11th, 2026 at 4:30 PM. Meeting to be held at the Masonville Branch Library

Submitted by Nancy Hornung,
Secretary.