

Board Minutes: August 11, 2026

Present: Ann Zieno, Mary Jane Plummer, Nancy Hornung, Tom Gorman, Pamela Gilbert, David Green, Emelinda Gronwall, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:28 p.m.

Staff Dialog

Vicky O'Connell, Heidi Ruff, Ellen Howard

Motion to accept the July 14th 2026 Board meeting minutes as amended by David Green, seconded by Emelinda Gronwall; motion carried.

Correspondence:

August newsletter.

Engagement letter and invoice from Whiteman, Osterman, Hannah

SHPO approval for Solar Panel project

Philadelphia Flexi Plus Director & Officer Policy Renewal

Quotes for Sidney parking lot sealing: Fuller Paving \$3425 (excluding Masonville quote) and \$3225 Kelly Asphalt Maintenance

Amendment for scope of work for Flat Roof project

Legal

Board agreed upon Director's decision for retention of Whiteman, Osterman, Hannah retainer agreement in the amount of \$2,500 for legal counsel re: financial matters

Financial:

Motion to accept gift from Friends of the Libraries in the amount of \$78.25 for Summer Reading prizes by Tom Gorman; seconded by Pam Gilbert, motion carried.

Receipts presented

Disbursement presented

Standards presented

Board Claims in the amount of \$30,907.29. Motion to accept by David Green, seconded by Tom Gorman; motion carried.

Marcie working on Annual Financial Report for Comptroller's Office

Increase Trust and Agency account from \$4,000 to \$5,000 to cover payroll tax increase due to the addition of new staff

Check numbers 14256 to 14270 were confirmed and approved

Surrender of \$200K CD at Wayne Bank maturing 8/26/26 to cover upcoming construction expenses for security camera / lighting upgrades / elevator

Surrender of \$150K CD at Curley Wealth Management maturing 8/26/26 to cover upcoming construction expenses for security camera / lighting upgrades / elevator

\$13,900 audit proposal from Insero and filing extension were approved

Personnel:

Library Assistant position offered to Kim Skellie. She is started on 7/27.

Posted Librarian I / Library Assistant position

Hired Jaxen Granger as Library Page

Building / Grounds

Completed mulch / weeding / trimming

Repair work done on front ADA access button and control panel after power outage

Working with Principle Design for bid on security camera project

Motion made to accept bids from Kelly Asphalt in the amount of \$3,225 for parking lot maintenance and sealing by David Green; seconded by Emelinda Gronwall, motion carried

Programming

250th program with local historian Scott Payne in September and November

Erie Canal Museum: Revolutionary Waterway; Erie Canal and the American Revolution program on Oct. 16 at 2:00 PM

Terry McMaster historical program 10/24/26

Signed up for the Great Giveback. Planning Delaware County Humane Society support

Policy Development

Safe Child and Vulnerable Adult policy tabled until September

Circulation policy review

Investment policy review

Procurement policy review

Unfinished Business:

Flat roof Grant – additional spending to expend \$11K.

New Business:

Elevator grant implementation – October 2026

Selected door / interior colors

Friends of the Libraries:

Meeting Agenda and minutes

Next meeting Sept. 2nd

Other:

Attended Mott Charitable Trust Board annual meeting 7/27/26

Refer to Director's Report

Adjournment:

Motion to adjourn 6:34 PM by Mary Jane Plummer, seconded by David Green; motion carried

Next meeting on September 8th, 2026 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room

Submitted by Nancy Hornung,
Secretary.