

Board Minutes: September 11, 2026

Present: Ann Zieno, Mary Jane Plummer, Nancy Hornung, Tom Gorman, Pamela Gilbert, David Green, Emelinda Gronwall, Patrick McGowan.

Meeting called to order by Ann Zieno at 4:28 p.m.

Staff Dialog

Kim Skellie

Motion to accept the August 11th 2026 Board meeting minutes as amended by David Green, seconded by Emelinda Gronwall; motion carried.

Correspondence:

September newsletter

Monica Gatto thank you card

Documentation from Whiteman, Osterman, Hannah

Documentation from McGee Elevator

Legal

Engagement letter from Whiteman, Osterman, Hanna – Trust restrictions, establish an endowment

Retainer agreement – Tully Rinckey re: EEOC issue in Executive session

Financial:

Motion to accept gift from Ann Whiting in the amount of \$150 by Mary Jane Plummer; seconded by Pam Gilbert, motion carried.

Receipts presented

Disbursement presented

Standards presented

Board Claims in the amount of \$20,630.68. Motion to accept by Tom Gorman, seconded by David Green; motion carried.

Check numbers 14271 to 14300 were confirmed and approved

Completed application for renewal of Travelers Insurance Co. for Directors and Officers coverage

Kim Skellie submitted final Summer Reading report

Surrendered \$200K CD from Wayne and \$150K CD from Curley

Received copy of Metrick Trust - Met with Ann Zieno and David Green re: potential questions to counsel

Completed submissions for Annual Financial Report to Comptroller's Office

Personnel:

Completed interview for Library Assistant position.

Library Assistant position offered to Allison Collins. She started on 9/1

Building / Grounds

LED sign not working. waiting for Community Foundation decision on status

Working with Principle Design & Engineering to bid for security cameras. Added best value language to bid packet

James Quigley completed power washing of Masonville

Submitted solar panel construction grant

Will be upgrading PCs to Office 2024

Collection Development

Overdrive agreement now provides access to three other library consortiums: Finger Lakes Library System, Southern Tier Library System, and OWWL Library System

Programming

Linda Shea card making workshops

Nancy is coordinating Rise and Fall of Chenango Canal 9/26 @ 1 PM

Signed up for Erie Canal historical exhibit for Oct. / Nov.

Nancy is coordinating AARP Driver program for insurance discount

Terry McMaster historical program 10/24/26

250th program with local historian Scott Payne in September and November

Erie Canal Museum: Revolutionary Waterway; Erie Canal and the American Revolution program on Oct. 16 at 2:00 PM

Policy Development

Motion to approve Safe Child and Vulnerable Adult policy made by David Green, seconded by Mary Jane Plummer; motion carried

Motion to approve Circulation policy made by Pamela Gilbert, seconded by David Green; motion carried

Motion to approve Procurement policy made by David Green, seconded by Emelinda Gronwall; motion carried review

Investment policy review tabled until receipt of advice from counsel

Unfinished Business:

Flat roof Grant – additional spending to expend \$11K.

New Business:

Elevator grant implementation – October 2026

Selected door / interior colors

Friends of the Libraries:

Meeting Agenda and minutes

Other:

Refer to Director's Report

Hosted 4CLS Users Group meeting

Executive Session:

Motion made by Tom Gorman to go into Executive Session for ongoing personnel matter, seconded by David Green at 5:57; motion carried

Adjournment:

Motion to adjourn 6:32 PM by David Green, seconded by Emelinda Gronwall; motion carried

Next meeting on October 13th, 2026 at 4:30 PM. Meeting to be held at the Sidney Memorial Public Library – Smart Community Room

Submitted by Nancy Hornung,
Secretary.